

SHORTHAND IN ENGLISH (Lower) 80 WPM**Dictation Time : 05 Minutes**

Total Number of Question : 1

Time : 1 Hour 05 Minutes

Max. Marks : 100

- Instructions :**
- 1) *The following matter is to be dictated to the candidate loudly and clearly and only once at a speed of 80 wpm.*
 - 2) *Speed should be regulated to every quarter of a minute.*
 - 3) *Before commencement at the dictation, the candidate should be asked to take down the matter in Short-hand and Transcribe into longhand in ink.*

My dear friends,

Many of us seem to think that by teaching every human being to read and write, we / shall solve our human problems; but this idea has proved to be false. Tire so-called educated are not peace loving, // integrated people, and they too are responsible for the confusion and misery of the world. The right kind of education /// means the awakening of intelligence, the fostering of an integrated life, and only such education can create a new culture **(1)** and a peaceful world; but to bring about this new kind of education, we must make a fresh start on / an entirely different basis.

Human problems are not simple, they are very complex. To understand them requires patience and insight, // and it is of the highest importance that we as individuals understand and resolve them for ourselves. They are not /// to be understood through easy formulas or slogans; nor can they be solved at their own level by specialists working **(2)** along a particular line, which only leads to further confusion and misery. Our many problems can be understood and resolved / only when

we are aware of ourselves as a total process, that is, when we understand our whole psychological makeup; // and no religious or political leader can give us the key to that understanding. To understand ourselves, we must be /// aware of our relationship, not only with people, but also with property, with ideas and with nature. If we are (3) to bring about a true revolution in human relationship, which is the basis of all society, there must be a / fundamental change in our own values and outlook.

To transform the world, there must be regeneration within ourselves. Nothing can // be achieved by violence, by the easy liquidation of one another. We may find a temporary release by joining groups, /// by studying methods of social and economic reform, by enacting legislation, or by praying; but do what we will, without (4) self-knowledge and the love that is inherent in it, our problems will ever expand and multiply. Whereas, if we apply / our minds and hearts to the task of knowing ourselves, we shall undoubtedly solve our many conflicts and sorrows.

What // we must realize is that we are not only conditioned by environment, but that we are the environment. We never /// see that we are the total environment because there are several entities in us, all revolving around me. (5)
