

<b>Gazette Date: 25/11/2014</b> <b>Last Date: 31/12/2014</b>
<b>Category No: 533/2014 to 535/2014</b>

PART II – SECOND NCA NOTIFICATION

Applications are invited online only from qualified candidates belonging to following communities of Kerala State, who are regular employees of the Member Societies/Primary Co-operative Societies affiliated to the District Co-operative Bank, through One Time Registration.

1. Name of the concern : District Co-operative Bank
2. Name of Post : Peon/Watchman
3. Scale of pay : Rs.7,025 – 14200/-
4. Number of vacancies : Community wise

Sl. No.	Category No.	Community	District	Vacancy
1	<b>533/2014</b>	LC/AI	Kottayam	1
			Idukki	1
			Thrissur	1
			Kozhikkode	2
			Palakkad	2
2	<b>534/2014</b>	Viswakarma	Palakkad	1
			Alappuzha	1
3	<b>535/2014</b>	Dheevera	Kottayam	1
			Idukki	1
			Kozhikkode	1

Note:-

- (i) Conventional type application for the above post will be summarily rejected. Candidates must apply online only by One Time Registration to the Kerala Public Service Commission website.
- (ii) Applications submitted by candidates belonging to the communities other than those notified will be summarily rejected. No rejection memo will be issued.
- (iii) The selection in pursuance of this notification will be made on District – wise basis and separate ranked list will be prepared for concerned District Co-operative Bank. Candidates belonging to the above communities should apply for this post in the District Co-operative bank only to which his/her Member Society/Primary Co-operative Society is having affiliation and should note the name of the District against the relevant column in the application.

- (iv) Separate Ranked List will be prepared for concerned District in pursuance of this notification. The Ranked List thus prepared and published by the Commission shall remain in force until candidates are advised and appointed against the NCA turns identified as unfilled during the currency of the Ranked List published for the post in the following Districts.

Name of District	Date of Publication of Ranked List	Category No.
Alappuzha	15.03.2011	177/07
Kottayam	18.10.2011	177/07
Idukki	01.08.2011	177/07
Thrissur	21.06.2011	177/07
Kozhikkode	03.05.2011	177/07
Palakkad	01.03.2011	177/07

5. Method of appointment : Direct Recruitment from eligible employees of Member Societies/Primary Co-operative Societies affiliated to the concerned District Co-operative Bank.
6. Age limit : 18 – 50. Only candidates born between 02.01.1964 and 01.01.1996 (both dates included) are eligible for this post.  
(Para II of the General Conditions will not be applicable to this post).
7. Qualifications:
- A pass in VII th standard.
  - Must be a regular employee who has completed not less than 3 years regular service and continuing in service in any cadre in a Member Society/Primary Society affiliated to the respective District Co-operative Bank. The employee should be in service of society not only on the date of application but also on the date of appointment.

Note:-

- The requirement that the employees should be in the service of the society even on the date of appointment to the post in pursuance of this notification will not be applicable to those who were recruited through the Public Service Commission to a post in the Apex/Central Societies reserved for the employees of the affiliated primary Co-operative/Member societies provided they are continuing in service in that post.
- The eligible employees of affiliated Member Societies/Primary Co-operative Societies who apply for the above post should obtain the Service Certificate from the Assistant Registrar (General) or Officer of the same rank in the Govt. Department in the case of Industrial Societies, showing the details of service of the applicant which render them eligible to apply for the post and shall be produced when required by the Commission. The Service Certificate

should contain the following details.

**SERVICE CERTIFICATE**

- 1 Name of candidate :
  
- 2 Name of post/posts held by the applicant with :  
scale of pay of the post and the post now held  
and pay, now drawn by the applicant and the  
period of regular service in each post.
  
- 3 Name of the affiliated Member Society/Primary :  
Co-operative Society in which the applicant is  
employed and the date of affiliation with the  
DCB
  
- 4 Date of commencement of regular service in :  
the society and the post in which the applicant  
is now working

Certified that the above details in respect of  
Sri/Smt ..... who is a regular employee in the affiliated  
Member Society/Primary Co-operative Society have been verified by me with the service  
particulars of the candidate and that they are found correct.

Signature and Name of the Assistant Registrar  
(General) /Taluk, Co-operative Department.

Place:

Date:

(Office Seal)

**Note :-** The Registration No. and date of the Registration of the Institution from which the service certificate is produced shall be clearly entered in the service certificate. The service certificate shall be issued by the Assistant Registrar (General) in the concerned Co-operative Department or Officer of the same rank in the Government Department in the case of Industrial Societies. (The genuineness of the Service Certificate shall be examined and action will be taken against those who issue bogus certificates and the candidates who produce bogus certificate)

An employee in a Member/Primary Co-operative Society applying for the post in the concerned District Co-operative Bank to which his/her Society is an affiliated member shall obtain a receipt or in the absence of receipt a certificate from the appointing au-

thority on the following form at the time of applying for the post and shall produce the same to the Commission as and when called for.

**RECEIPT**

(To be obtained from the Head of Office)

Certified that a copy of application/print out page of the online application for selection to the post of ..... on Rs ..... in the ..... (here enter the name of Department/Corporation/Company/Local Authority/Co-operative Institution) notified in the gazette dated ..... has been received in this office on ..... i.e, on or before the last date fixed for the receipt of application for the post from Sri/Smt ..... (here enter the name and designation of the applicant) and that objections if any to the entertainment of the application will be communicated to the Head Office/Regional Office/District Office of the KPSC within one month from the last date fixed for receipt of application.

Place :

Signature

Date :

Name and Designation of the Head of Office

(Office Seal)

**CERTIFICATE**

(To be obtained from the Head of Office, in lieu of Receipt)

Certified that a copy of request for receipt, in the form given in the General Conditions of the Gazette notification inviting application for the post, dated ..... has been received in this office on..... i.e, on or before the last date fixed for receipt of application for the post, from Sri/Smt ..... (here enter the name and designation of the applicant) applying for selection to the post of ..... on Rs ..... in the..... Dept/Corporation/Company/Local Authority/Co-operative Institution notified in the gazette dated .....

Place :

Signature

Date :

Name and Designation of the Head of Office

(Office Seal)

**8. Mode of submitting Applications:-**

Candidates must register as per 'ONE TIME REGISTRATION ' system on the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' for applying for the post. Candidates who have registered shall apply by logging on to their profile using their User- ID and password. Candidates shall click on the 'Apply Now' button of the respective posts in the Notification link for applying for a post. No application fee is required. Candidates can view and have a print-out of the details in

the profile by clicking the link Registration Card, if required. Candidates are responsible for the correctness of the personal information and secrecy of the password. Before

applying for a post, candidates must ensure the correctness of the information on their profile. They must quote the User- ID for further communication with the Commission. Applications once submitted will be received as provisional and particulars shall not be deleted or altered after submission. Applications submitted not in accordance with the conditions of the notification will be summarily rejected.

9. Documents to prove qualification, age, community and experience have to be produced as and when called for.

10. Last date of receipt of applications: **31.12.2014** Wednesday up to 12  
midnight

11. Address to which applications are to be sent: [www.keralapsc.gov.in](http://www.keralapsc.gov.in)

12. If a Written Test/OMR Test is conducted as the part of the selection Admission Tickets of eligible candidates will be made available in the website of Kerala Public Service Commission. Candidates are instructed to download their Admission tickets as per the instructions given in the website.

(For details, including photo, ID card, etc. please see the General Conditions given below as Part II of this Notification)

P C BINOY  
SECRETARY,  
KERALA PUBLIC SERVICE COMMISSION.