GENERAL RECRUITMENT - STATE WIDE
CATEGORY NO: 189/2019

Applications are invited online only through One Time Registration from qualified candidates for appointment in the undermentioned post in Kerala Government Service.

1	**Department**	: **Technical Education**
2	**Name of Post**	: **Head of Section in Commercial Practice**
3	**Scale of pay**	: ₹ **42500 - 87000/-**
4	**Number of vacancy**	: **03(Three)**

The above vacancies are now in existence. The Ranked list published by the Commission in response to this notification shall remain in force for a minimum period of one year provided that the said list will continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates will be advised from the said list against the vacancies reported to the Commission in writing during the period of the currency of the list.

5 Method of appointment   Direct Recruitment

6 Age limit   : **20-41;** [Only candidates born between **02.01.1978** and **01.01.1999** (both dates are included) are eligible to apply for this post with usual relaxation to Scheduled Castes, Scheduled Tribes, Other Backward Communities.]

7 Qualifications

1. First class Master's Degree in Commerce from a recognized University after undergoing a regular course of study.
2. Five years experience in teaching as Lecturer in Commerce or commercial Practice in Government/Government recognized/AICTE/UGC approved Polytechnics/Colleges.

Note : **(i)** Rule 10(a)(ii) of Part II KS & SSR is applicable

    (ii) Candidates who claim equivalent qualification instead of qualification mentioned in the Notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned.

    (iii) If there is a difference in original caste/Community claimed in the application and that entered in SSLC book, the candidate shall produce a Gazette notification in this regard, along with Non Creamy Layer Certificate/Community Certificate at the time of

certificate verification.

   (iv) Candidates should obtain experience Certificate in the following format and enter details regarding experience(certificate number, date, name of post, period, issuing authority, name of institution etc.) and upload scanned image of the same before submitting application. Candidates should produce the Certificate as and when asked for the same.

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FORM OF EXPERIENCE CERTIFICATE

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 Name of Institution   :

 Registration Number
 with date of Registration   :
Authority from where
Registration obtained   :

<div align="center">

CERTIFICATE OF EXPERIENCE

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 Issued to (here enter Name and Address)……………………………………………………
This is to certify that the above mentioned person has worked/has been working in this Institution as……………………………………………………………. (Here enter the name of the post holding or held or the nature of assignment holding or held in the institution) on Rs…………...per day/ per mensum for a period of
………………...years……………...months…………...days from…………to……………..

            Dated Signature,
Place: Name and Designation of the Issuing
Date of issue :   Authority with Name of Institution.

          (Office Seal)

<div align="center">

DECLARATION

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   Certified that Sri/Smt……………………………….mentioned in the above Experience Certificate has actually worked / is working as
…………………………………………….. (Specify the nature of employment) in the above Institution during the period mentioned there in as per the entry in the…………………...register……………………………………(Name of Register to be specified).

   Also certified that I am the authorized officer to inspect the Registers kept by the employer as per the provisions of the………………………………. Act/Rules of the State/Central Government.

           Dated signature :
Place: *Name and Designation of the Issuing*
Date: *Authority with Name of Institution*
      (Office Seal)

Note: (i) Experience claimed by the candidates shall be one gained after acquiring the basic qualifications for the post.

(ii) The veracity of the Experience certificate will be subjected to scruitiny and those who issue or produce bogus certificate will be subjected to legal proceedings. The experience certificate obtained from private institutions shall be got countersigned by an authorized officer of the State/Central Government.

8. Mode of submitting Application:-

(a) Candidates must register as per 'ONE TIME REGISTRATION' with the official Website of Kerala Public Service Commission **'www.keralapsc.gov.in'** before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the **'Apply Now'** button of the respective posts in the Notification Link to apply for a post. The Photograph uploaded should be taken after 31.12.2010. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates shall take a printout of the application by clicking the link **Registration Card** in their profile. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile, candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. The application will be summarily rejected if noncompliance with the notification is found in due course of processing. Documents to prove qualification, age, Community etc. have to be produced as and when called for.

(b) If Written/OMR/Online is conducted Test as part of this selection candidates shall submit a confirmation for writing the examination through their One Time Registration Profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period, will be rejected summarily. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it.

(c) Candidates who have AADHAAR card should add AADHAAR Card as I.D Proof in their profile.

9. Last date for submission of application:- **18.12.2019, Wednesday upto 12.00 midnight.**

10. Address to which applications are to be sent : www.keralapsc.gov.in

(Candidates must see the General Conditions in Part II of the Gazette Notification for instructions regarding Photo, ID Card etc.)

SAJU GEORGE,
SECRETARY,
KERALA PUBLIC SERVICE COMMISSION