

NCA NOTIFICATION - STATEWIDE
CATEGORY NO: 671/2021 – 672/2021
SECOND NCA NOTIFICATION

Applications are invited online only under 'ONE TIME REGISTRATION SCHEME' from qualified candidates belonging to reservation group of communities in the state of Kerala(communities are noted below) against NCA vacancies for selection to the under mentioned post in Kerala Government service. Before applying to the post, candidates shall register as per One Time Registration Scheme through the Official Website of the Kerala Public Service Commission. Candidates who have already registered can apply through their profile.

- 1 Department** : Port Department
2 Name of Post : Officer – in - Charge
3 Scale of pay : ₹ 95,600 – 1,53,200/-
4 Number of vacancies :

Cat.No.	Name of Post	Community	No.of Vacancies
671/2021	Officer – in - Charge	Scheduled Caste	1 (One)
672/2021	Officer – in - Charge	Ezhava/Thiyya/ Billava	1 (One)

The above vacancies are now in existence. The Ranked list published as per this notification will be valid until candidates are advised and appointed against the above vacancies earmarked for the said reserved communities but remain unfilled due to the paucity of candidates during the period of the currency of the Ranked list published on 29.12.2017 for this post (Category No.65/2015, Gazette Date: 29.04.2015) or three years from the date of publication of the NCA Ranked List, whichever is earlier. This is the second NCA Notification issued due to the non-availability of candidates belonging to the SC, Ezhava / Thiyya / Billava community after the issuance of First NCA Notification for this post vide Cat. No. 231/2019 and 232/2019 (Gazette Date: 15.11.2019) for SC and Ezhava / Billava / Thiyya communities respectively.

- 5. Method of appointment** : Direct Recruitment (From among the respective reservation group and communities only)

Note: Applications submitted by candidates belonging to communities other than the above mentioned Communities will be rejected. Individual communication regarding the rejection of their

application will not be issued.

- 6. Age Limit** : Ezhava / Thiyya / Billava: 30-49. Only candidates born between 02.01.1972 and 01.01.1991 (both dates included) are eligible to apply for the post.
Scheduled Caste: 30-50. Only candidates born between 02.01.1971 and 01.01.1991 (both dates included) are eligible to apply for the post.

[For other conditions regarding age relaxation please see Para 2 of Part II General Conditions except para 2(i)]

Note 1: In the case of difference in original Caste/Community claimed in the application and that entered in SSLC book, the candidate shall produce a gazette notification in this regard, along with Non-Creamy layer certificate/Community certificate at the time of certificate verification.

7. Qualifications :

a. Certificate of Competency as Home Trade Master, issued by the Ministry of Transport with experience as Mate for not less than two years.

OR

b. Certificate of Competency as Home Trade Mate, issued under the Merchant Shipping Act 1958 with experience as Mate for not less than three years.

OR

c. Certificate of Competency as Second Class Master, issued under Inland Steam Vessels Act 1917, with three years experience as Third Officer or Junior Officer or its equivalent in Dredgers.

Explanation:- The qualification of experience prescribed shall not apply in the case of Scheduled Caste candidates for direct recruitment. The candidate so recruited shall acquire the experience qualification after recruitment.

Note:

1. Rule 10(a)(ii) of Part II KS & SSR is applicable.
2. The appointment of those holding certificate of Competency as Mate or as second Class Master under Inland Steam Vessels Act will be subject to the condition that proper dispensation is granted by Mercantile Marine Department wherever necessary.
3. Applications of candidates who have claimed qualifications equivalent to those prescribed in the Gazette notification for the post will be considered only if they produce the relevant Government order to prove equivalency, at the time of Certificate verification
4. The experience should be one acquired after the acquisition of the basic qualification.
5. Candidates who claim experience qualification should obtain experience certificate in the format given in Annexure itself and enter details

regarding experience (certificate number, date, name of post, period, issuing authority etc) and upload scanned image of the same in their profile. In the case of candidates who possess the required experience but have not obtained the experience certificate due to the prevailing pandemic situation they should upload a declaration in the format given below to make submission of application possible. However, they should produce the experience certificate as and when called for the same by the Commission.

6. The Experience certificate should be in the following format

CERTIFICATE

Certificate No.

Date:

This is to certify that Sri. (Name and Address)

..... has the experience of Home Trade Master / Home Trade Mate / Second Class Master in the following vessels as detailed below.

	Date and Place of			
	Engagement	Discharge		

I have verified the Certificate of Competency and Continuous Discharge Certificate cum Seafarer's Identity Documents. He has a total experience of years months days and also certified that the details mentioned above are correct.

Place:

Date:

(Office Seal)

Signature:

Name:

Designation:

The Experience Certificate shall be duly certified by the concerned Controlling Officer/Head of Office of the State / Central Government. The genuineness of the Certificate shall be subjected to verification and legal action will be taken against those who issue and produce bogus Certificate.

Candidates who claim experience should obtain experience Certificate in the above format and should enter details in their profile regarding experience (Certificate Number, Date, Name of Post, period, Issuing authority etc.) and upload scanned image of the same before submitting application. Candidates should produce the Certificate before the Commission as and when asked for the same.

**DECLARATION FOR THOSE WHO COULDN'T OBTAIN
EXPERIENCE CERTIFICATE**

I Sri/Smt (here enter name and address)
.....
.....certify that I have the experience required for the above post for a period of years months and days. I will produce the Experience Certificate as and when called for by the Commission.

Place :

Date :

Signature of Candidate

8. Probation : Every person appointed to the post shall from the date on which he joins duty be on probation for a total period of two years on duty within a continuous period of three years.

9. Test: Every person appointed to the post shall within the period of probation, pass the Account Test for Executive Officers of the Kerala State and the Kerala PWD Test unless he has previously passed the two tests.

10 Mode of Submitting applications:

- (a) Candidates must register as per 'ONE TIME REGISTRATION' with the official Website of Kerala Public Service Commission www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the '**Apply Now**' button of the respective post in the Notification Link to apply for a post. The Photograph uploaded should be taken after 31.12.2011. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a print out or soft copy of the Online application for future reference. Candidates can take the print out of the application by clicking on the link 'My applications' in their profile. All correspondences with the commission regarding the application should be accompanied with the print out of the application.** The application will be summarily rejected if noncompliance with the notification is found in due course of processing. Original documents to prove qualification, experience, age, community etc have to be produced as and when called for.
- (b) If Written/OMR/Online Test is conducted as part of this selection candidates shall submit a confirmation for writing the examination through their One Time Registration Profiles. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the examination Calendar itself. Information in this regard will be given to the candidates in their respective Profiles and in the mobile phone number registered in it.
- (d) Candidates who have AADHAAR card should add AADHAAR card as ID proof in their profile.

11 **Last date for submission of applications : 02.02.2022** Wednesday up to 12.00 midnight.

12 Address to which applications are to be sent : **www.keralapsc.gov.in**

(For more information regarding photo ID card etc. please refer the general conditions given in part II of the Gazette Notification.)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION