

GAZETTE DATE : 31.12.2021
LAST DATE 02.02.2022

CATEGORY NO: 745/2021

Applications are invited online only through One Time Registration scheme from qualified candidates for appointment in the under mentioned post in Kerala Government Service. Before applying for the post the candidates should register as per One Time Registration through the official website of Kerala Public Service Commission. Candidates who have already registered can apply through their profile.

1. **Department** : Industrial Training
2. **Name of Post** : Junior Instructor (Computer Operator and Programming Assistant)
3. **Scale of pay** : ₹ 37400-79000/-
4. **Number of vacancies** : 1 (one))

The above vacancies are now in existence. The list of selected candidates published by the Commission in response to this notification shall remain in force for a minimum period of one year and a maximum period of 3 years provided that the said list will continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates will be advised from the said list against the vacancy noted above and also against the vacancies if any reported to the Commission during the currency of the list.

Note:- Three Percentage (3%) of the vacancies for the post will be reserved for eligible Differently Abled candidates (Candidates with Locomotor disability/ cerebral palsy, low vision, hearing impairment) vide G.O. (P) No. 1/13/SJD dated 3-1-2013

5. **Method of appointment** : Direct Recruitment
6. **Age limit** : 19-44. Only candidates born between 2.1.1977 and 1.1.2002 (both dates are included) are eligible to apply for this post with usual relaxation to Scheduled Castes, Scheduled Tribes and other Backward Communities. (For other conditions regarding the age relaxation, please see Para 2 partII of the General Conditions).
7. **Qualifications** : 1. S.S.L.C or its equivalent qualification.
2. (a) National Trade Certificate in the appropriate trade with three years experience in the trade after obtaining the certificate.

OR

(b) National Apprenticeship Certificate in the appropriate trade with one year experience after obtaining the certificate.

OR

(c) Diploma in the appropriate branch of Engineering from a Government or Government Recognized polytechnic or its equivalent qualification.

Note:-The experience gained by a Workshop Attender in the trade can also be deemed to be qualifying experience in the trade for selection to this post.

- Note:-**
1. Rule 10 a (ii) of part II of KS&SSR is applicable.
 2. Candidates who claim equivalent qualification instead of qualification mentioned in the notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification
 3. In the case of difference in original caste/ community claimed in the application and that entered in SSLC book, the candidate shall produce a Gazette notification in this regard, along with Non Creamy Layer Certificate/ Community Certificate at the time of certificate verification.
 4. Candidates belonging to SC/ST shall be exempted from the qualification of Experience prescribed for the post.
 5. Candidates who claim experience qualification 2 (a) or (b) should obtain experience certificate in the format given in Annexure itself and enter details regarding experience (certificate number, date, name of post, period, issuing authority, name of institution etc) and upload scanned image of the same/declaration(in the case of candidates who have the required experience but have not obtained the experience certificate due to prevailing pandemic situation restrictions)in the profile to make submission of application possible. Candidates should produce the experience certificate as and when called for the same by the Commission.

ANNEXURE
CERTIFICATE OF EXPERIENCE

Name of firm (Company/Corporation/Govt. :

Dept./

Co-operative Institution etc).

Registration No. (SSI Registration or any :

other Registration Number) With date of
Registration

Authority from where Registration obtained :

Issued to (here enter name and address of the candidate)
Sri/Smt.....

.....T
his is to certify that the above mentioned person has worked/has been working/is
working in this Institution as.....(here enter the
name of post holding or held and the nature of assignment ie. Regular
worker/ Temporary worker/Paid Apprentice/Trainee/Casual Labourer etc. .
[Strike off whichever is not applicable]) on Rs.....per
day / per mensem for a period ofyears.....months.....days
from.....to

**Dated Signature, Name and
Designation of the issuing Authority
with Name of Institution**

Place :

Date of Issue :

(Office Seal)

DECLARATION

Certified that Sri/Smt.....mentioned in the above
Experience Certificate has actually worked/is working
as.....(Specify nature of employment)in the above
institution during the period from.....to.....as per
the entry in the Register.....(Name of Register to be specified)
mentioned by the employer as per the provision of the
.....Act (Name of the Act/Rules to be specified).

Also certified that I am the Authorised Officer to inspect the registers
kept by the employer as per the provisions of theAct/Rules
of the State/Central Government.

**Signature with date
Name of Attesting Officer**

Place:

Date:

**with Designation and Name of Office who is
the notified enforcement officer as per Act and Rules.**

(Office Seal)

DECLARATION FOR THOSE WHO COULDN'T OBTAIN THE EXPERIENCE CERTIFICATE

I Sri /Smt (here enter name and address of the Candidate).....certify that I have worked/have been working /is working in (here enter name of institution/company/corporation/Govt.Department/Co-operative Institution etc)as (here enter the name of post holding or held and the nature of assignment ie Regular worker/Temporary worker/paidApprentice/Trainee/Casual Labourer etc)(Strike of which ever is not applicable) on Rs.....per day /per mensem for a period ofyears.....months.....days from.....to..... I will produce the prescribed experience certificate as and when called for by the Commission.

Signature of candidate

Place:

Date :

NB: The veracity of the experience certificate will be subjected to scrutiny and legal actions will be initiated against those who issue or produce bogus certificate.

8. Probation : Every person appointed to this post shall, from the date on which he/she joins duty, be on probation for a total period of two years of duty within a continuous period of three years.

9. Method of submitting applications :-

- (a) Candidates must register as per 'ONE TIME REGISTRATION' with the Official Website of Kerala Public Service Commission www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to apply for a post. The photograph uploaded in the profile should be one taken after 31.12.2011. Candidates creating new profile shall upload photograph taken within six months. Name of the candidate and the date of taking photograph should be printed at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. . Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission.

Application once submitted is received as provisional and the details cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission regarding the application should be accompanied with the print out of the application.** The application will be summarily rejected if non-compliance with the notification is found in the due course of processing. Original documents to prove qualification, experience, community, age etc. have to be produced as and when called for.

- (b) If Written/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calender itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it.
- (c) Appropriate disciplinary action as per KPSC Rules of Procedure Rule 22 shall be initiated against those candidates who submit applications with bogus claims of qualification regarding education, experience etc. and submit confirmation for writing the examination, irrespective of whether they are present or absent for the examination.
- (d) “Candidates who have AADHAR Card should add AADHAR as ID Proof in their profile.”

10. Last date for receipt of applications :- 02 February 2022, Wednesday up to 12.00 Midnight.

11. Address to which applications are to be submitted:-
www.keralapsc.gov.in

(For details including Photo, ID proof etc, refer the General Conditions given in Part II of the Notification)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION