

GAZETTE DATE : 29.09.2023
LAST DATE : 01.11.2023

CATEGORY NO: 308/2023
(Part II – By Transfer)

Applications are invited online only from qualified candidates for Selection to the under mentioned post in Kerala Government Service. Applications must be submitted online only through the official website of the Kerala Public Service Commission (www.keralapsc.gov.in) after 'ONE TIME REGISTRATION'. Candidates who have already registered can apply through their profile.

1. **Department** : **Excise**
2. **Name of post** : **Civil Excise Officer (Trainee)**
3. **Scale of pay** : **₹.27900 – 63700/-**
4. **Number of Vacancies:** : **District wise**

1. Thiruvananthapuram
 2. Kollam
 3. Pathanamthitta
 4. Alapuzha
 5. Kottayam
 6. Idukki
 7. Ernakulam
 8. Thrissur
 9. Palakkad
 10. Malappuram
 11. Kozhikkode
 12. Wayanad
 13. Kannur
 14. Kasaragod
- Anticipated Vacancies**

5. **Method of appointment** : **Recruitment By Transfer**

Note

(i): Applications are invited from both male and female members of the Last Grade Service in the Excise Department who possess the required qualification, against the 3% vacancies earmarked for Recruitment By Transfer. In the absence of qualified Last Grade Employees in the Excise Department for such recruitment, the vacancies shall be filled up by direct recruitment from among male candidates.

(ii): Civil Excise Officer (Trainee) shall not be appointed in the substantive post till the successful completion of basic training for a period of not less than six months, subject to the minimum of 180 working days as may be decided by the Commissioner of Excise. Persons undergoing basic training shall be paid stipend as may be fixed by the Government from time to time. All the persons who did not undergo basic training will be placed under orders of training within a period of two years and those who did not successfully complete the basic training shall not be considered for future promotion.

(iii): Every person deputed for training shall execute a bond agreeing to complete the course of training and to serve the Government after training for such minimum period as may be specified by the Commissioner of Excise, failing which he shall be liable to refund the cost of training together with liquidated damage.

(iv) Last grade Employees in the Excise Department can apply for appointment by transfer if they satisfy all the condition of the notification. Candidates applying for recruitment by transfer should enter the employment details in their profile and the printed Service Certificate, duly signed by the Head of Office should be uploaded in their profile.

**Service Certificate to be produced for recruitment by transfer as Civil Excise
Officer in Excise Department.**

Proforma for Service Certificate is also given below

SERVICE CERTIFICATE

1. Name of the Candidate :
2. Name of the post now held by the applicant with scale of pay :
3. Name of the Department in which now working :
4. Name of Service to which the applicant belongs :
5. Date of commencement of Service and date of commencement of probation :
6. Whether the applicant is probationer/ approved probationer or Full member of the service. :
7. Service particulars :

Sl. No.	Name of post	Period		Length of Service			Date of declaration of probation
		From	To	Year	Month	Days	

Total Service:

Certified that the above details in respect of Sri/Smt. who is a probationer/approved probationer/full member of the (name of service) have been verified by me with the service particulars as given in the Service Book of the candidate and that they are found correct.

Place
Date:

Signature
Name and Designation of the Head of Office

(Office Seal)

- (v) Candidates who are eligible to apply for both Direct Recruitment and Recruitment by Transfer need not select the same district for both categories. But they should submit separate online applications for each category even if they selected the same district. Candidates who are included in both list under this notification and advised from anyone of the list shall be deleted from the other list as per Rule 18 (iii) of the Kerala Public Service Commission Rules of Procedure.
- (vi) The Condition laid down in sub para (vii) of the para 2 and para 5 of General conditions are not applicable for this post.
6. **Age** : Shall not exceed 50 (fifty) years as on 01.01.2023

7. **Qualifications :-**

1. **Educational:** Must have passed the Plus Two examination or its equivalent.

Note:

(i) Rule 10(a)(ii) of Part II KS & SSR is applicable.

(ii) Candidates who have applied with equivalent qualification instead of qualification mentioned in the notification, should produce the relevant Government order to prove their qualifications equivalency at the time of verification.

2. **Physical:** For Recruitment from among the male members of the Last Grade Service in the Excise Department, the minimum height shall be 162 cms and female members the minimum height shall be 152 cms.

3. **Physique and Eyesight:**

- (i) Must be certified by a Medical Officer in Government Service not below the rank of an Assistant Surgeon/Junior Consultant as to his physique and capacity for active outdoor work. The Medical Certificate has to be produced as and when called for.

(ii) *Must be certified to possess the visual standards specified below without glasses*

	<u>Right Eye</u>	<u>Left Eye</u>
(a) Distant Vision	6/6 Snellen	6/6 Snellen
(b) Near Vision	0.5 Snellen	0.5 Snellen

(iii) Each eye must have full field of vision, Colour blindness, squint or any other morbid condition of the eyes or lids of either eye will be deemed to be a disqualification

(iv) Must be free from apparent physical defects like knock knee, flat foot, varicose veins, bow legs, deformed hands and limbs, irregular and protruding teeth, defective speech and hearing.

(v) Medical Certificate from a Medical Officer not below the rank of an Assistant Surgeon/Junior Consultant in Government Service should be produced at the time of Physical Efficiency Test/Endurance Test and should be uploaded in their profile at the time of Certificate verification. A format of Medical Certificate is give below.

FORM OF MEDICAL CERTIFICATE

I have this day medically examined Sri/Smt (Name & Address) and found that he/she has no disease or infirmity, which would render him/her unsuitable for Government Service. His/Her age according to his/her own statement is and by appearance is and his/her standards of vision is as follows.

Standards of Vision

(without glasses)

Right Eye

Left Eye

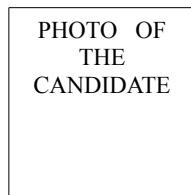
- | | |
|--------------------------------|---------------|
| i) Distant VisionSnellen | Snellen |
| ii) Near VisionSnellen | Snellen |
| iii) Field of Vision | |

(Specify whether field of vision is full or not. Entries such as Normal, Good etc are inappropriate here)

- | | |
|--|--|
| iv) Colour Blindness | |
| v) Squint | |
| vi) Any morbid condition of the eyes or lids of either eye | |

He/She is Physically fit for the post of Civil Excise Officer in the Excise Department.

I certify to the best of my knowledge and belief that the applicant Sri (Name and Address) is the person herein above described and that the attached photograph has a reasonably correct likeness. (The signature of the Medical Officer shall be affixed on the photograph leaving the face clear.)



Place:
Date :

Signature
Name and Designation of the Medical Officer

(Office Seal)

Note: Details regarding standards of vision should be clearly stated in the Certificate as given above and vague statement such as Vision Normal/good will not be accepted. Specification for each eye should be stated separately. If the specification are not as indicated above, the officer issuing the Certificate should certify whether the candidate has got better standards of vision or worse standards of vision as the case may be, otherwise the Certificate will not be accepted.

4. Must qualify in the Endurance Test of completing 2.5 kilometers race within 13 minutes for male candidates and the same distance within 15 minutes for female candidates
5. Must qualify in any five events out of eight events specified below of the National Physical Efficiency Test (One Star Standard Test)

For Male Candidates

Serial No	Events	One Star Standard
1	100 Meters Race	14 Sec
2	High Jump	132.20 cm
3	Long Jump	457.20 cm
4	Putting the shot (7264 gm)	609.60 cm
5	Throwing the Cricket ball	6096 cm
6	Rope climbing (Hands only)	365.80 cm
7	Pull up or Chinning	8 times
8	1500 meter Race	5 Minutes 44 sec.

For Female Candidates

Serial No	Events	One Star Standard
1	100 Meters Race	17 Sec
2	High Jump	1.06 Meters
3	Long Jump	3.05 Meters
4	Putting the shot (4 kgs)	4.88 Meters
5	200 meters run	36 seconds
6	Throwing the throw ball	14 Meters
7	Shuttle Race (4 x 25 meters)	26 seconds
8	Skipping (One Minute)	80 Times.

*Note : The Physical measurement of candidates will be taken at the time of physical efficiency test/Endurance Test and those who do not possess the prescribed physical measurement will not be admitted for the physical efficiency test or endurance test. **If accidents or injuries happen to a candidate while participating in the Physical Efficiency Test/Endurance Test, he/she will not be given further chance to participate in the test.***

8. Mode of submitting Applications:

(a) Candidates shall register as per ONE TIME REGISTRATION system on the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.'for applying for the post. Candidates who have registered shall apply by logging on to their profile using their User-ID and Password. Candidates shall click on the 'Apply Now' button of the respective posts in the Notification Link for applying for a post. The Photograph uploaded in the profile of the candidate who have already registered should be taken after 31.12.2013. Candidates who are creating new profile from 01.01.2023 onwards must upload photograph which is taken within six months. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the**

application. Applications submitted not in accordance with the conditions of the notification will be summarily rejected if non compliance with the notification is found in due course of processing. Original documents to prove qualification , experience , community, age etc., have to be produced as and when called for.

(b) If Written Test/OMR Test/Online Test is conducted as a part of this selection , candidates possessing requisite qualification as per Para 7 above alone shall submit a Confirmation for writing the examination through their One Time Registration profiles. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The application of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of admission tickets will be published in the examination calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phones registered in it.

(c) The Examination Schedule and the Syllabus will be notified separately.

(d) Candidates who have AADHAAR card should add AADHAAR card as ID Proof in their profile.

9. Last date for submission of applications : **01.11.2023** Wednesday upto 12 Midnight.

10. Address to which applications are to be submitted : - www.keralapsc.gov.in

11. Special Instruction to candidate :-

(A) Candidates are required to acquaint themselves with the instruction given in the notification as Part-II, General Conditions before submitting application for the post. Applications which are not submitted in accordance with the terms and conditions laid down in the General Conditions are liable to be rejected.

(B) Appropriate disciplinary action as per Rule 22 of the Kerala Public Service Commission Rules of Procedure shall be initiated against those candidates who submit applications with bogus claims of qualification regarding education, experience etc., and are liable to be qualified for being considered for a particular post of debarment form applying to the Commission either permanently or for any period or the invalidation of their answer scripts or products in a written/practical test or the initiation of criminal or other proceedings against them or their removal or dismissal from office or the ordering of any other disciplinary action against them if they have already been apponited, or any one or more of the above.

(For details including photo , ID card etc., refer the General Conditions given in Part II of the Gazette Notification)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION