

<b>Gazette Date: 29/09/2016</b> <b>Last Date: 02/11/2016</b>
<b>Category No: 282/2016</b>

Applications are invited from qualified candidates of Kerala State for selection to the following post. Applications must be submitted online through the official website of the Commission after ONE TIME REGISTRATION. Candidates who have already registered can apply through their profile. The photo uploaded through One Time Registration should be the one taken after 31.12.2010 and also bear the name of candidate and the date of photo taken should be recorded in the bottom of the photograph. The uploaded photo will be having a validity of ten years from the date of photograph taken.

- 1 Name of Department** : Kerala Financial Corporation  
**2 Name of post** : Assistant Manager  
**3 Scale of pay** : ₹ 8000- 13725/-  
**4 No. of Vacancy** : 3 (Three)

**Note:-1** *The number of candidates to be included in the Short List / Probability list of the above post will be decided as per the availability of admitted applications.*

**2** *The above Vacancy is now in existence. The List of selected candidates published by the Commission shall remain in force for a minimum period of one year and a maximum period of three years provided that the said list will not continue to be in force if a new list after the expiry of the minimum period of one year is published. Candidates will be advised against the vacancies shown above and for all the vacancies reported during the period of pendency of the Ranked List.*

**3** *The Kerala Public Service Commission shall have the power to cancel the advise for appointment of any candidate to the above post, if it is subsequently found that such advise was made under some mistake. On such cancellation the appointing authority shall terminate the service of candidate, provided that, the cancellation of advice for appointment by the Commission and subsequent termination of service of the candidate by the appointing authority shall be made with in the period of probation or 240 days from the date of joining duty whichever is earlier.*

**4** *The Assistant Managers so recruited directly will be on training for a period of 2 years and they shall be paid only Basic Pay during the training period. They will be confirmed in the service of the Corporation after two years on successful completion of training period with full salary and other eligible benefit.*

**5 Method of Appointment** : Direct Recruitment

**6 Age Limit** : 18-36, Only candidates born between 02.01.1980 and 01.01.1998 (both dates included) are eligible to apply for this post with usual relaxation to Scheduled Caste, Scheduled Tribes and Other Backward Communities.

**Note:-** *The provisional hands working in the above concern will be given age relaxation to the extent of their provisional service put in subject to a maximum of five years from the upper age limit provided they are within the prescribed age limit on the date of their first*

appointment in the above concern. But the regular employees of the concern are not eligible for the above concession for further appointment. The provisional hands should obtain a certificate showing the period of their provisional service in the concern and shall produce the same as and when required by the Commission. It would also be clearly specified in the certificate that they were not working in the regular service of the concern.

(For other conditions regarding the age relaxation, please see para 2 of the General conditions)

## 7 Qualifications:

- 1) CA/ICWA/MBA (Finance) / MA (Economics) I<sup>st</sup> Class / M.Com I<sup>st</sup> Class.
- 2) Government recognized Degree / Diploma in Computer Science / Computer Application.
- 3) **Experience** – Minimum Five years experience in Industrial Financing field is desirable. (The experience should be one obtained after acquiring the qualification prescribed for the post).

**Note:** Rule 10 (a) ii of part II KS&SSR is applicable.

Certificate to be produced in proof of experience shall be in the form given below:

### CERTIFICATE OF EXPERIENCE

Name of the firm :  
(Company/Corporation/Government  
Department/ Co-operative Institution etc)  
Registration Number :  
(SS I Registration or any other Registration  
Number) and Date of Registration  
Authority issued Registration :

This is to certify that Sri/Smt. .... .. (Name and Address of the candidate) has worked/has been working in this institution as ..... (here enter the name of the post held and or the nature of assignment viz.casual labour paid/unpaid apprentice/regular worker or any other capacity) on ₹..... per day/per mensem from .....date to .....date.

He/She has ..... years ..... months ..... days experience in this Institution.

Signature with date  
Name and Designation of the  
Issuing Authority with name of  
the Institution

Place:

Date: (Office Seal)

### DECLARATION

Certified that Sri/Smt..... mentioned in the above

experience certificate has actually worked / is working as ..... (specify the nature of employment) in the above Institution during the period mentioned there in as per the entry in the ..... Register (mention the name of Register) maintained by the employer as per the provision of the ..... Act (Name of Act/Rules to be specified).

I am the authorized person to inspect the Registers kept by the employer as per the provision of the Act/Rules of the ..... State /Central Government.

Signature with Date  
Name of the Attesting Officer with  
Designation and Name of Office,  
who is the notified Enforcement Officer  
as per Act/Rules

Place:

Date: (Office Seal)

Note: 1) The Experience Certificate should be got attested by the concerned Controlling Authority/Administrative Authority of the Government. The genuineness of the certificate will be subjected to verification and if found bogus, action will be taken against the authorities who issue and the candidates who produce bogus certificate.

## **8 Mode of Submitting application:**

Candidates must register as per 'ONE TIME REGISTRATION' with the official website of Kerala Public Service Commission [www.keralapsc.gov.in](http://www.keralapsc.gov.in) before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to apply for a post. The photograph uploaded should be one taken on or after 31/12/2010. Name of the candidate and the date of taking photograph should be printed at the bottom portion. The photograph once uploaded meeting all requirements shall valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates shall take a printout of the application by clicking the link Registration Card in their profile. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information on their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. The application will be summarily rejected if noncompliance with the notification is found in due course of processing. Documents to prove qualification, experience, community, age etc. have to be produced as and when called for.

**9 Last Date for receipt of applications : 02.11.2016 Wednesday upto 12 Midnight.**

**10 Website Address :** [www.keralapsc.gov.in](http://www.keralapsc.gov.in)

**11 (a)** Sub paras V, VIII, IX, X, XI & XIII in para 2 and paras 5, 5 (a), 6 and 7 of the General conditions are not applicable to this post.

(b) The selection to the above concern will be subject to the rules and regulations made by them from time to time.

**(c) If a Written / OMR Test is conducted as part of this selection, Admission Ticket for eligible candidates will be made available in their Profile for One Time Registration and the date of downloading will be included in the Examination Calendar. Candidates can download Admission Ticket for 15 days from this date. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination.**

(For details including photo and ID card etc. refer to the General Conditions at the end of the notification).

SECRETARY  
KERALA PUBLIC SERVICE COMMISSION