

Gazette Date: 30/12/2016 Last Date: 01/02/2017
Category No: 460/2016

PART II (BY TRANSFER)

Applications are invited through 'ONE TIME REGISTRATION' from qualified candidates for selection to the under mentioned post in Kerala Government Service. Candidates who have already registered can apply through their profile.

1. Department : Various

2. Name of post : Lower Division Clerk (Kannada & Malayalam Knowing)

(Re-designated as Clerk (Kannada & Malayalam knowing) as per G.O (Ms.) No. 120/2013/(138)/Fin. dated 04.03.2013)

Note:- This will include the integrated post of Lower Division Clerk/ Village Assistant (Kannada & Malayalam knowing) in the Revenue Department.

3. Scale of pay : Rs. 19000-43600/-

4. No. of Vacancies : 10% (Ten percent) of vacancies arising in the cadre of Lower Division Clerk (Kannada & Malayalam knowing) in the various Departments in Kasaragod District including Lower Division Clerk/Village Assistants (Kannada & Malayalam knowing) in Revenue Department reserved for persons holding Posts having scale of pay below Rs.19000-43600 /- in the State Subordinate Services as per G.O.(P) 12/2010 /P&ARD dated 05.04.2010.

5. Method of Appointment : Recruitment by Transfer (Kasaragod District only)

(i) Candidates holding low paid posts in the Kerala State Subordinate Services (including part time contingent Service) in the Scale of pay lower than Rs. 19000-43600/- can apply for the above post. The applicant should be a full member or an approved probationer of the Subordinate Services. The applicants should obtain a certificate from the Head of Office showing their service particulars in the form given below and produce the same as and when required by the Commission. Persons appointed through Employment Exchange or otherwise and working on a temporary/provisional basis are not eligible to apply for the post in response to this notification.

**Format of Service Certificate to be produced for recruitment by transfer as
Lower Division Clerk (Kannada & Malayalam knowing).**

1. Name of the Candidate :
2. Name of post held by the applicant with :
scale of pay and the pay now drawn by the
applicant
3. Name of the Department :
4. Name of the Subordinate service to which :
the applicant belongs
5. Date of commencement of probation and :
date of completion of probation in the
above subordinate service.
6. State whether an approved probationer or
full member of the service

Certified that the above details in respect of Shri/Smt who is an approved probationer/full member of the Subordinate services, have been verified by me with the service particulars of the candidate and that they are found correct. He is eligible to apply for the post of Lower Division Clerk in Various Departments as per Rule 2(13) of the KS & SSR 1958.

Signature of Head of the Office

Place

with the name and the designation

Date

(Office Seal)

(ii) Low paid employees in the State Subordinate Service who apply under this category are exempted from the minimum General Educational qualification of pass in SSLC and also from the maximum age limit prescribed for the post. But they should have working knowledge in both Kannada & Malayalam languages. The candidates in this category are not entitled to the benefit of Differently Abled candidates.

(iii) The Commission will conduct a competitive test for By Transfer candidates. Candidates who secure not less than 40 % marks in the test for By Transfer category are eligible to be included in the Ranked list for recruitment By Transfer.

(iv) 10% of vacancies which are reported to the Kasaragod District Office of the Public Service Commission will be filled up by candidates selected from Low paid Employees in the Subordinate Services. The rules regarding the reservation of appointment contemplated in the Rules 14 to 17 of part II of the Kerala State and Subordinate Service Rules, 1958 are not applicable to appointment By Transfer. If sufficient number of candidates are not available to fill up the 10% reservation quota mentioned above, such vacancies will be filled up by candidates included in the ranked list prepared for Direct Recruitment. In case candidates included in the Ranked List prepared for recruitment By Transfer could not secure appointment before the expiry of the Ranked List, the names of such candidates will be included at the top of the new ranked list of the low paid employees drawn up by the Commission subsequently in the same order and they will be advised for appointment accordingly Vide G.O.(P) No. 39/89/P & ARD dated 08.12.1989.

(v) Candidates who are eligible to apply for both Direct Recruitment and Recruitment By Transfer should submit separate applications for each category. Candidates who are included in both lists under this notification and advised from anyone of the lists shall be deleted from the other list as per Rule 18 (iii) of the KPSC Rules of Procedure.

(vi) Candidates advised as Lower Division Clerk/Village Assistant (Kannada & Malayalam knowing) in the Revenue Department from the Ranked List to be prepared in pursuance of this notification will be sent by the Department for Survey Training if they have not already passed Chain Survey Test.

(vii) Selection to this post will be made on the basis of a Competitive Test of the SSLC Standard.

(viii) Candidates willing to be posted as Lower Division Clerk (Kannada & Malayalam knowing) in Kerala State Archives Department must submit willingness. Such candidates are eligible for appointment in other departments also, as and when their turn for recruitment arises. If a person is once advised for appointment in the State Archives Department, he will

not be further considered for appointment in any other Department on the basis of that select list. Persons appointed as Lower Division Clerk(Kannada & Malayalam knowing) in State Archives Department have to undergo during the period of probation, an Inservice Training in “Old Scripts” as may be prescribed by the Government.

(ix) The selection test will be conducted at different centers in Kasaragod district (The name of the Examination Centres will be published later). The candidates should appear for the examination wherever they are admitted. As the selection is for Kasaragod District, candidates will be allowed to appear for the test only in the examination centres for Kasaragod District only.

(x) The selection in pursuance of this notification will be made on district wise basis, subject to the special conditions laid down in G.O. (Ms) No.154/71/PD dated 27.05.1971. A candidate advised for appointment in one district from the Ranked List prepared for that District is not eligible for transfer to another District for a period of 5 years from the date of commencement of regular service in the former district. Even if transfer is allowed after 5 years, it will be subject to the rules in G.O. (P) No.36/91/P&ARD dated 02.12.1991 for inter district transfers in same Department and G.O. (P) No.5/2013/P&ARD dated 06.02.2013 for inter departmental transfers. But as per G.O. (P) 12/96/P & ARD dated 16.03.1996, the condition of 5 years service is not applicable for the transfer to the Districts of Idukki, Wayanad and Kasaragod. This concession will be available only for getting transfer in to these districts, but not for getting transfer out of these districts and this concession will be granted only once in the career of a Government Servant. Candidates already in Government Service holding the post in any one district are prohibited from applying for the same post in another District.

5. Last date for receipt of applications : 01.02.2017 Wednesday upto 12.00 Midnight

6. Mode of Submitting Application:-

Candidates shall register as per 'ONE TIME REGISTRATION ' system on the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' for applying for the post. Candidates who have registered shall apply by logging in to their profile using their User- ID and password. Candidates shall click on the 'Apply Now' button of the respective posts in the Notification link for applying for a post. No application fee is required. Candidates can view and have a print-out of the details in the profile by clicking the link Registration Card, if required.

Candidates are responsible for the correctness of the personal information and secrecy of password. Before applying for a post, candidates must ensure correctness of the information in their profile. They must quote the User- ID for further communication with the Commission. Applications once submitted will be received as provisional and particulars shall not be deleted or altered after submission. Applications submitted not in accordance with the conditions of the notification will be summarily rejected. Documents to prove qualification, community, age etc. have to be produced as and when called for .

7.Address to which applications are to be sent: www.keralapsc.gov.in.

8. “If a written test / OMR / Online Test is conducted as a part of this selection, Admission Ticket for eligible candidates will be made available in their profile for One Time registration and the date of downloading will be included in the Examination Calender. Candidates can download Admission Ticket for 15 days from this date. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination”.

[For details, including Photo, ID Card etc. please see the General Conditions given in Part II of this notification]

“Candidates who have AADHAAR card should add AADHAAR card as I.D. Proof in their profile”.

**SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION**