

**FURTHER DETAILS REGARDING MAIN TOPICS OF
PROGRAMME NO. 09/2013 (Item No. 19 & 20)**

**JUNIOR INSPECTOR OF
CO-OPERATIVE SOCIETIES**

(DIRECT RECRUITMENT)

&

**JUNIOR INSPECTOR OF
CO-OPERATIVE SOCIETIES**

(BY TRANSFER FROM V.E.O.'s)

CO-OPERATION

(CATEGORY No. 449/2011 & 450/2011)

1. Co-operative Movement in Foreign Countries: Great Britain (Consumer); Germany (Agricultural Credit); Denmark (Dairy); China (Induscos); Japan (Multi-purpose societies); USA (Marketing); USSR (Collective Farms)

2. Co-operation and other Economic Systems, Organisations and Associations:

Co-operation and Economic Systems: Capitalism, Socialism and Communism

Co-operation and other Forms of Organisation: Sole Trader, Partnership, Farms and Joint Stock Companies

Co-operation and other Associations: Trade Unions, Friendly Societies, Cartels and Social Services

Co-operation as Enterprise; and Co-operative Common Wealth

Stages of Co-operative Development: Limited vs Unlimited Liability, Unitary vs Federal, Designer vs Blue Print, Designer vs "Green House, Univalent vs Polyvalent, Multipurpose vs Multifunctional; Professional Management and Leadership in Co-operatives.

3. Co-operation and its Principles: Co-operation-Meaning, Definition, Features, Importance, Benefits.

Principles of Co-operation: Roachdafe" (first stage), Reformulated Co-operative Principles by ICA (2nd stage), Karve Committee in co-operative principles (3rd stage) and Principles at the 4th stage by ICA in 1995

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- 4.** Co-operative Education and Training: Meaning, Importance, ICA-Role in Cooperative Movement, NCUI-Its Role in Education and Training; VAMNICOM, NCCT, ICM, State Co-operative Unions- Its Role in Education and Training, Co-operative Week, Cooperative Flag, Journals on Co-operation

- 5.** Types of Co-operatives and Co-operative Credit Agricultural Credit Societies, Non-Agricultural Credit Societies, Non Agricultural Non Credit Societies, PACS, Service Co-operative Banks, Farmers Banks, District Co-operative Banks, State Co-operative Banks, Primary Agricultural and Rural Development Banks, Kerala State Co-operative Agricultural and Rural Development Banks, NABARD and its Role in Co-operative Movement, Consumer Societies, Dairy Societies, Marketing Societies, SC/ST Societies, Urban Cooperative Banks, Employee Societies, IFFCO, KRIBCO, Fishery Societies, Housing Societies, Industrial Societies (Weavers and Coir Societies), NAFED, MILMA, HANTEX, MATSYAFED, MCAC, NHB and NCB. Types of Credit: Short, Medium and Long term, Two tier and Three tier Credit Structure

- 6.** Co-operative Legislations- Co-operative Credit Societies Act, 1904- Features, Cooperative Societies Act, 1912- Features, Kerala Co-operative Societies Act, 1969- Features, Multistage Co-operative Societies Act, 1984 and its Replacement Model Co-operative Act in 2002- Features; Registration of Co-operative Societies- Formalities, Bye Law- Model and its Amendment- Formalities, Change of Name and Liability- Formalities, Membership-Formalities, Qualifications and Disqualifications, Associate or Nominal member, Qualifications and Disqualifications of Members of Board, Election- Procedure, Settlement of Disputes, Types and Procedure, Enquiry, Inspection, Supervision, Surcharge, Liquidation and its Formalities; Board of Directors Meeting, Annual General Body Meeting, Minutes, Quorum for the Meetings, Removal and Expulsion of Members, Restrictions on Holding Shares, Privileges of Co-operatives.

- 7.** Administrative Set-up of Co-operative Department in Kerala- Delegation of Powers, Audit-Procedure, Audit Programme, Vouching, Audit Classifications, Proceedings.

- 8.** Co-operative Accounting: Meaning, Definition, Special Features of Co-operative Accounting, Sources of Funds- Owned and Borrowed, State aid to Co-operatives, Preparation of Trial Balance, Profit and Loss Account and Balance Sheet, Treatment of Overdue Interest.