

99/2014

Maximum : 100 marks

Time : 1 hour and 15 minutes

1. _____ is the full form of VIP.
(A) Very interesting person (B) Very important personal
(C) Very important person (D) None
2. While talking on phone the front office assistant should be very :
(A) Courteous (B) Disrespectful
(C) Impolite (D) Nervous
3. The collection of related file is called :
(A) Data (B) Database
(C) Datum (D) Registers
4. The international airline of India is :
(A) Air Australia (B) Air India
(C) Pawan Hans (D) Lufthansa
5. In FHRAI , the letter H stand by :
(A) Hospitality (B) Hotel
(C) Hospital (D) None
6. Hotels situated on highway are called :
(A) Motel (B) Flotel
(C) Lotel (D) Heritage Building
7. The guest who leaves hotel without setting bills are called :
(A) Skipper (B) Fraud
(C) Defaulter (D) None
8. A plan in which room rent included all the meals are called :
(A) EP (B) MAP
(C) CP (D) AP

9. An example of surface transport is :
- (A) Road (B) Air
(C) Sea (D) None
10. The front office assistant report to _____ in a large hotel.
- (A) F & B Manager (B) FO Supervisor
(C) HK Supervisor (D) None
11. _____ is a type of room with a sofa cum bed.
- (A) Studio (B) Single
(C) Double (D) Duplex
12. _____ delivers guest luggage to the rooms.
- (A) Horn Boy (B) Bell Boy
(C) Housekeeping attendant (D) FOA
13. _____ is a counter in a hotel that registers guests.
- (A) Front desk (B) Cashiers
(C) Hostess desk (D) None
14. FO staff must know the following information on the city :
- (A) Church timings (B) City tours timings
(C) Locations of shopping centers (D) All the above
15. 1 GB is equal to :
- (A) 1024 MB (B) 1034 MB
(C) 1044 MB (D) 1011 MB
16. Photoelectric smoke detector is a type of _____ system.
- (A) Fire alarm (B) Bell alarm
(C) Ring alarm (D) None
17. C form is filled for _____ guest.
- (A) Foreign (B) Domestic
(C) Indian (D) None

18. Front desk counter is the centre piece of a :
- (A) Counter (B) Lobby
(C) Gate (D) None
19. Which of the following memories has the shortest access time?
- (A) Cache memory (B) Magnetic bubble memory
(C) Magnetic core memory (D) RAM
20. Telephone exchange is situated at the :
- (A) Back office (B) Restaurant
(C) Front office (D) Cabin
21. Which function key is used to open help in Windows-OS?
- (A) F4 (B) F2
(C) F3 (D) F1
22. The paging system is meant to :
- (A) Documents reservation requests
(B) Control guests messages received
(C) Information assistance
(D) Contact guests in a specified area of a hotel
23. IATA fares are :
- (A) Indian Air Transport Association
(B) Institute of Air Transport Association
(C) International Air Transport Association
(D) International Air Tourism Association
24. A hotel may be categorized as "medium" if it has :
- (A) 25 – 100 rooms (B) 101 – 300 rooms
(C) less than 25 rooms (D) above 300 rooms
25. A commercial hotel caters mostly to :
- (A) Tourists (B) Businessman
(C) Family (D) Locals

26. There are two classes of domestic flights. They are :
- (A) J & M Class
 - (B) Y & H Class
 - (C) J & O Class
 - (D) J & Y Class
27. The EPABX stands for :
- (A) Electrical Private Automatic Branch Exchange
 - (B) Electronic Property Branch Exchange
 - (C) Electronic Private Automatic Branch Exchange
 - (D) Electronic Private Automatic Broad Exchange
28. A reservation assures the guest a room at the time of his arrival is called :
- (A) Confirmed reservation
 - (B) Non-confirmed reservation
 - (C) Group reservation
 - (D) Non-group reservation
29. The front office records are stored at departure are :
- (A) Check-in and check-out
 - (B) Guest history records and check-out
 - (C) Guest history records and guest folios
 - (D) Guest folios and check-in
30. Chronic stress leads to :
- (A) Happy life
 - (B) Healthy life
 - (C) Serious health related problem
 - (D) Wealthy life
31. Following Internet standard domain is used by government organisation :
- (A) Govt.
 - (B) Got
 - (C) Gote
 - (D) Gov
32. EPROM stands for :
- (A) Electrically Programmable Random Only Memory
 - (B) Erasable Programmable Read Only Memory
 - (C) Electrically Programmable Read Only Memory
 - (D) Erasable Processors Read Only Memory

33. An assembler for a microprocessor is used for :
- (A) Assembly of processors in a production line
 - (B) Creation of new programme using different modules
 - (C) Translation of a higher level language into English desktop
 - (D) Translation of a programme from assembly language to machine language
34. In excel which facility is available to print a specific row in each page of the sheet in printing?
- (A) Rows to repeat at top
 - (B) Rows repeated
 - (C) Rows to print
 - (D) Repeated rows in print
35. _____ printers will be used to print on multi carbon forms.
- (A) Daisy Wheel
 - (B) Dot Matrix
 - (C) Laser
 - (D) Thimble
36. It act as interface between user and computer hardware :
- (A) Device Driver
 - (B) Data
 - (C) Operating System
 - (D) USB loader
37. A email bomb is a type of :
- (A) DOS attack
 - (B) Bomb attack
 - (C) Spam attack
 - (D) None of the above
38. The communication line between the CPU, memory and peripherals is :
- (A) Bus
 - (B) Line
 - (C) Media
 - (D) None of the above
39. Large scale integration of chips was introduced in generation of computers :
- (A) First
 - (B) Second
 - (C) Third
 - (D) Fourth
40. ASCII stands for :
- (A) Asian Symbolic Code for Information Interchange
 - (B) Advance Symbolic Code for Information Interchange
 - (C) American Standard Code for Information Interchange
 - (D) American Symbolic Code for Intelligence Interchange

41. Following is the box in which copies of your outgoing messages saved :
- (A) Outbox (B) Inbox
(C) Trash box (D) Sent box
42. The default chart type for MS Excel is :
- (A) Row chart (B) Line chart
(C) Horizontal chart (D) Column chart
43. A pixel is :
- (A) a computer program that draw picture
(B) a picture stored in secondary memory
(C) the smallest resolvable part of picture
(D) none of these
44. This command does not perform same task in MS Word and MS Excel :
- (A) Ctrl + P (B) Ctrl + C
(C) Ctrl + X (D) Ctrl + D
45. Keyboard shortcut to find a word/text in MS Word :
- (A) Ctrl + N (B) Ctrl + S
(C) Ctrl + P (D) Ctrl + F
46. Draw a line through the selected text :
- (A) subscript (B) superscript
(C) strikethrough (D) double strike through
47. Key combination used for center alignment of text :
- (A) Ctrl + S (B) Ctrl + L
(C) Ctrl + E (D) Ctrl + S\
48. The microprocessor contains ROM chip which contains :
- (A) Control function (B) Arithmetic function
(C) Memory function (D) Instruction to execute data
49. Which of the following show full screen view?
- (A) Show (B) Slide show
(C) Zoom (D) None of these

50. Hub is associated with _____ network.
- (A) Bus (B) Star
(C) Ring (D) All the above
51. UTP stands for :
- (A) USB Twisted Pair (B) Unshielded Twisted Pair
(C) Unshielded Two Pair (D) Unshielded Twisted Peer
52. _____ is the originator of Internet.
- (A) APNANET (B) Q-NET
(C) ARRANET (D) ARPANET
53. Bookmark features allow you to :
- (A) Print a document (B) Quickly re-access the document
(C) Close a document (D) None
54. Netscape communicator is an example of :
- (A) Web Browser (B) Quickly re-access the document
(C) Close a document (D) None of these
55. The first part of URL is called :
- (A) Protocol (B) Path
(C) Domain name (D) Host
56. In "D" class fire, _____ extinguisher is used.
- (A) Water extinguisher (B) CO₂
(C) Foam (D) Dry powder
57. This key is used to do a spell check manually :
- (A) F5 (B) F6
(C) F7 (D) F8
58. BCC stands for :
- (A) Basic Carbon Copy (B) Blind Computer Copy
(C) Blind Combine Copy (D) Blind Carbon Copy

59. The capacity of 3.5 inch floppy disk is :
- (A) 1.40 MB (B) 1.44 MB
(C) 1.40 GB (D) 1.44 GB
60. _____ bar is used to set tabs, indent paragraph and change the page margin.
- (A) Menu (B) Ruler
(C) Task (D) Status
61. The smallest range in Excel is :
- (A) Sheet (B) Book
(C) Page (D) Cell
62. In word shortcut key for Page break is :
- (A) Ctrl + Enter (B) Ctrl + E
(C) Ctrl + B (D) Ctrl + L
63. In Excel the 27th column is represented by :
- (A) 27 (B) B7
(C) AA (D) A27
64. _____ key end of slide show.
- (A) Enter (B) F5
(C) F4 (D) Esc
65. The operating system is the most common type of _____ software.
- (A) Communication (B) Application
(C) Systems (D) Word processing
66. The simultaneous of two or more programs by multiple processors is :
- (A) Multiprogramming (B) Multiprocessing
(C) Time-sharing (D) None
67. SVGA stands for :
- (A) Super Voice Graphic Array (B) Super Video Graphic Array
(C) Super Video Good Array (D) Special Video Graphic Array