

<b>Extraordinary Gazette Date:- 26.07.2018</b>
<b>Last Date:- 29.08.2018</b>
<b>Category No:88/2018</b>

### **NOTIFICATION**

Applications are invited Online only from qualified candidates for appointment in the undermentioned post Foam Mattings (India) Limited. Before applying for the post candidates should register as per the One Time Registration through the official website of Kerala Public Service Commission. Candidates who have already registered can apply through their profile. The Photo uploaded through One Time Registration should be taken after 31.12.2010 and also bear the name of candidate and date of photo taken in the bottom of the photograph. The uploaded photo will be having a validity of ten years from the date of photograph taken. **Candidates who have AADHAR CARD should add AADHAR Card as I.D. Proof in their Profile.**

- 1 Name of Firm : Foam Mattings (India) Limited
- 2 Name of Post : Accountant Grade II
- 3 Scale of Pay : Rs.6060 – 8200/- (PR)
- 4 Number of vacancy : 1 (One)

The above Vacancy is now in existence. The Ranked list of selected candidates published by the Commission in response to this notification shall remain in force for a minimum period of one year provided that the said list will continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates will be advised from the said list against the vacancies noted above and that may be reported to the Commission during the period of currency of the list.

Note:- The Kerala Public Service Commission shall have the power to cancel the advice for appointment of any candidates to the service if it is subsequently found that such advise was made under some mistake. On such cancellation the Appointing Authority shall -terminate the service of candidate, provided that, the cancellation of advice for appointment by the commission and subsequent termination of service of the candidate by the Appointing Authority shall be made within the period of his/ her probation or 240 days from the date of his /her joining duty whichever is earlier.

5 Method of Appointment : Direct Recruitment

6 Age Limit : 18-36 Only candidates born between 02.01.1982 and 01.01.2000 (both dates included) are eligible, with usual age relaxation to SC/ST and OBC

(For Conditions regarding the age relaxations, please see para 2 of the General Conditions )

**Note:-** (1) 3% of the total vacancies reported shall be reserved for eligible differently abled candidates (Candidates with Locomotor Disability/Cerebral palsy, Hearing impairment, Low Vision vide G.O(p)No.1/13/SJD dated 03.01.2013)

(2)The Provisional hands working in the above concern will be given age relaxation to the extent of their provisional service put in subject to a maximum of five years from the upper age limit on the date of their fiirst appointment in the above concern. But the regular employees of the concern are not eligible for the above concession for further appointment. The provisional hands should obtain a certificate showing the period of their provisional service in the concern and shall produce the

same as and when required by the Commission. It would also be clearly specified in the Certificate that they were not working in the regular service of the concern.

7. Qualifications:

- (1) B.Com from a recognised University
- (2) Certificate in MS Office or Data Entry Operation and Certificate in Accounting Software and Spread sheet from a recognised Institution.
- (3) Experience for 2 years in Accounts department of a reputable organisation/ firm registered under the Indian Companies Act.

EXPERIENCE CERTIFICATE

- (1) Name of the Institution  
(Company/Corporation/  
Government Department  
Etc.
- (2) Registration Number :
- (3) Date of Registration :

This is to certify that Sri/ Smt..... (Name and address of the candidate) has worked/ has been working in this institution as ..... (Here enter the name of the post holding or held or the nature of assignment holding or held in this institution) On Rs..... per day/ per mensem for the period of ..... years ..... months ..... days from ..... to.....

Place  
Date

Dated Signature,  
Name and Designation of the  
Issuing Authority with Name  
of the Institution.

(Office Seal)

DECLARATION

Certified that Sri/Smt ..... mentioned in the above Experience Certificate has actually worked/is working as ..... (Specify nature of employment) in the above institution during the period mentioned there in as per entry in the Register.....( Name of Register to be specified) maintained by the employer as per the provisions of the .....

Act

( Name of Act /Rules to be specified) Also certified that Iam the authorized person to inspect the Registers kept by the Employer as per the provisions of the Act/ Rules of the State/Central Government.

Place:

Date:

Signature with Date  
Name of the Attesting Officer  
with Designation and  
Name of Office.

(Office Seal)

Note:- Rule 10 (a) ii of Part II KS &SSR is applicable

8. Probation : Every person appointed to this post shall, from the date on which joins duty, be on probation for a total period of two years of duty within a continuous period of three years.

9. Mode of submitting applications:

Candidates shall register as per 'ONE TIME REGISTRATION ' on the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' for applying for the post. Candidates who have already registered shall apply by logging in to their profile using their User- ID and password. Candidates shall click on the 'Apply Now' button of the respective post in the Notification link of the post. No application fee is required. Candidates can view and have a print-out of the details in the profile by clicking the link Registration Card, if required. Candidates are responsible for the correctness of the personal information and secrecy of password. Candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Applications once submitted will be received as provisional and particulars shall not be deleted or altered after submission. Applications submitted not in accordance with the conditions of the notification will be summarily rejected. Documents to prove Qualification, community, age etc. have to be produced as and when called for.

10. Last date of receipt of applications: 29.08.2018 Wednesday  
up to 12 midnight

11. Address to which applications are to be sent:  
[www.keralapsc.gov.in](http://www.keralapsc.gov.in)

12. (a) Sub paras 8,9,10,11 &13 of para 2 and para 6 and 7 of the  
General Conditions are not applicable to this selection

(b) The selection to the above concern will be subject to the  
rules and regulations made by them from time to time.

13. “ If a Written/OMR/Online Test is conducted as part of this selection, Admission Ticket for eligible candidates will be made available in their profile of One Time Registration and the date of downloading will be included in the Examination Calendar. Candidates can download Admission Ticket for 15 days from this date. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the Examination.

(For further details please see the General Conditions given in part II of the Gazette Notification)

SAJU GEORGE  
SECRETARY  
KERALA PUBLIC SERVICE COMMISSION