

**Extraordinary Gazette Date:- 29.12.2018**

**Last Date:- 30.01.2019**

**Category No: 237/2018**

**NOTIFICATION**

Applications are invited online only through One Time Registration from qualified candidates for appointment in the undermentioned post in Kerala Government Service.

- 1 Department : Co-Operation
- 2 Name of Post : Junior Inspector of Co-Operative Societies
- 3 Scale of pay : 29200-59400/-(Revised)
- 4 Number of vacancy : Anticipated.

The Ranked list published by the Commission in response to this notification shall remain in force for a minimum period of one year provided that the said list will continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates will be advised from the said list against the vacancies reported to the Commission in writing during the period of currency of the list.

**Note:** 3% of the vacancies for the post shall be reserved for differently abled candidates with Locomotor disability/Cerebral palsy, Hearing impairment, Low vision as per G.O.(P) No.1/13/SJD dt.03.01.2013.

- 5 Method of appointment : Direct Recruitment
- 6 Age limit : (a)18-37(Candidates born between 02.01.1981 and 01.01.2000 (both dates included) Only are eligible to apply)  
(b)In the case of Supervisors/Inspectors/Ministerial Staff employed in the Apex/Regional/Central Co-Operative Institutions and in case of Clerk, Manager or Secretary in Primary Co-Operative Institutions in the State, they must not have completed 38 years of age as on 01.01.2018.  
(For more details regarding the age relaxations please see Para (2) of the General Condition.)

7 Qualifications

(A) B.Com Degree of Recognized University with Co-Operation as special subject.

OR

(B) (i) BA or BSc. Or B.Com Degree of a recognized University

AND

(ii) Higher Diploma in Co-Operation

OR

Successful completion of the subordinate Personnel Training Course conducted by the Co-Operative Department.

OR

Junior Diploma in Co-Operation awarded by the State Co-Operative Union, Kerala

OR

(C) BSc. (Co-Operation and Banking) Degree of the Kerala Agricultural University.

OR

(D) Diploma in Rural Services with Co-Operation as special subject awarded by the National Council for Rural Higher Education.

OR

(E) Co-Operation Degree(Bachelor of Co-Operation) awarded by the Gandhigram Rural Institute (Deemed University).

In the case of Supervisors/Inspectors/Ministerial Staff employed in Apex/regional/Central Co-Operative Institutions as well as employees of the Primary Co-Operative Institutions.

The qualifications are as follows:-

(i) Pass in S.S.L.C or equivalent.

(ii) Higher Diploma in Co-Operation.

OR

Junior Diploma in Co-Operation And

(iii) Minimum service of five years as Supervisors/Inspectors or in any Ministerial Post in Apex/Regional/Central Co-Operative Institutions in the State or as Clerk/Secretary or Manager in Primary Co-Operative Institutions in the State. Service Certificate shall be produced in the form furnished in the annexure shown below:

## ANNEXURE

Service Certificate to be Produced by employees of Co-Operative institutions

1	Name of Employee	
2	Post now held with pay & Scale of pay	
3	Name of Co - Operative institution with registration No. and date	
4	Duration of the Service	From.....To.....
	Name of post	Date of Commencement of Service
1	.....	From.....To.....
2	.....	From.....To.....

Certified that the above details are correct as per the Service Records of the employee

Place:

Date:

Dated signature  
Name and Designation of the  
head of the institution along  
with name of the institution

**(Office Seal)**  
**(Counter signed)**

Place

Signature

Date

Assistant Registrar/Deputy Registrar/Registrar  
having control over the Co-Operative society

**(Office Seal)**

- Note :-**
1. Rule 10(a) (ii) of Part II KS & SR is applicable
  2. Candidates who claim equivalent Qualifications instead of qualification mentioned in the notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualifications shall be treated as equivalent to prescribed qualification concerned.
  3. If there is a difference in Original Caste/Community claimed in the application and that entered in S.S.L.C book, the candidate shall produce a gazette notification in this regard, along with NCLC/community certificate at the time of certificate verification.

### **8. Training**

- (a) Junior Inspector (Including Auditors and special Inspectors) who have not already undergone training in co-Operation shall successfully undergo the course "Junior Diploma in Co-Operation".
- (b) Junior Inspector (Including Auditors and Special Inspectors who have not already undergone the intermediate officers training shall undergo three months field training.

This include one month with an Extension officer for Co-Operation, one month with an Auditor of Co-Operative Societies and one month in the Office of the Deputy Registrar. Junior Inspectors (Including Auditors and Special Inspectors) who have undergone the Junior Officers Training shall undergo the above field training for one month only with an experienced Inspector.

- (c) The training under clause (a) and field training under clause(b) above shall be completed within the period of probation.

### **9. Agreement**

A person appointed to the service as Junior Inspector shall, before undergoing the course of training execute an agreement in proper form with two sureties binding himself.

- (i) To undergo the entire course of the said Training and Instruction.  
(ii) To serve Co-Operative department for a period of not less than five years after completion of training.  
(iii) In case he failed to fulfill either of the conditions mentioned in clause(i) and (ii) to refund to the State Government the total amount drawn by him as pay and allowances (Excluding Traveling allowances) during the course of training.

### **10. Mode of submitting Application:-**

- (a) Candidates must register as per 'ONE TIME REGISTRATION' with the official Website of Kerala Public Service Commission '[www.keralapsc.gov.in](http://www.keralapsc.gov.in)' before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the '**Apply Now**' button of the respective posts in the Notification Link to apply for a post. The Photograph uploaded should be taken after 31.12.2010. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates shall take a printout of the application by clicking the link **Registration Card** in their profile. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. The application will be summarily rejected if noncompliance with the notification is found in due course of processing. Documents to prove qualification, age, Community etc. have to be produced as and when called for.
- (b) If written OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration Profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period, will be rejected summarily. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phones registered in it.
- (c) Candidates who have AADHAAR card should add AADHAAR Card as I.D Proof in their profile.

### **11. Last date for submission of application:-30-01.2019, Wednesday upto 12.00 midnight.**

**12. Address to which applications are to be sent : [www.keralapsc.gov.in](http://www.keralapsc.gov.in)**

(Candidates must see the General Conditions in Part II of the Gazette Notification for instructions regarding Photo, ID Card etc.)

**SAJU GEORGE  
SECRETARY  
KERALA PUBLIC SERVICE COMMISSION**