



## **KERALA PUBLIC SERVICE COMMISSION**

### **NOTIFICATION**

**No. DE III/3462/2016/EW**

**Thiruvananthapuram,  
Dated : 30/12/2016**

### **DEPARTMENTAL EXAMINATION FOR I<sup>st</sup> GRADE DRAFTSMAN/ HEAD DRAFTSMAN DECEMBER 2016**

#### **General Instructions to Candidates**

**Remittance of Examination Fee through e-payment only. Applications of Candidates who do not remit through e-payment facility before the last date of Application will be rejected (See Para 4).**

1. **Applications** are invited from Draftsman in the Survey and Land Records Department for Admission to the Departmental Examination prescribed for them through Online only. Applications submitted through other means will be summarily rejected.
2. Before submitting applications candidates must register as per **One Time Registration** on the official website of the Kerala Public Service Commission - **www.keralapsc.gov.in** before applying the test. While doing the registration candidates must upload a recent photo of prescribed size and the personal details such as Date of birth, address, designation & Official address etc. Then a user ID will be allotted. Candidates himself may be chosen the password and user ID. Candidates are responsible for the correctness of the information and secrecy of password. Before applying for the test, candidates must ensure correctness of the information in his/her profile. They must quote the user ID for further communication with the Commission. The application will be summarily rejected, if non-compliance with the notification is found during the processing of application.

#### **Instructions regarding uploading the photo**

- a) Photographs uploaded should be of colour / black and white taken after **31-12-2010**. **The name of the candidate and the date of taking photograph should be printed at the bottom.** It should be without cap or goggles (Except those worn in adherence to religious custom). Uploading photograph should be 200 pixels height, 150 pixels width, not exceeding a file size of 30 kb, in jpg format. The face and shoulders should be clear, background should be white/light coloured, face centrally focused and eyes open and vivid.

**b) Candidates shall download their Admission Ticket with photo through their profile. Candidates have to produce the attested Admission ticket at the time of examination. Otherwise they will not be allowed to attend the examination.**

3. The candidates for the examinations will have to satisfy all the conditions laid down in G.O. (P) No. 481/Public (Special) Department dated: 8.11.1963 and the amendments issued thereto.

4. **Examination Fee/Certificate Fee :**

(a) The examination fee prescribed is Rs 75/- per paper vide GO(P) No 409/2014 Fin dated 23/09/2014 and Certificate Fee is Rs 100/-.

(b) An internet banking enabled bank account is required for e-payment.

(c) The applicant must ensure that Examination Fee/Certificate Fee due are remitted within the last date.

(d) The applicant must remit fees through the Make Payment (e-Payment) link in their profile before the last date. Payment by other means such as Treasury Chalan, Crossed Postal Order, e-Chalan etc will not be accepted.

(e) The applicant can note down the GR Number (Government Reference Number), generated during e-Payment, for transaction failure clarifications, if any.

(f) Fees, once remitted, will not be refunded/adjusted under any circumstances. Hence, before proceeding to e-Payment, the applicant must ensure that they have applied for the correct examinations, papers and certificates.

(g) Change in Head of Account is also not allowed, once the remittance is made, i.e, fees remitted under Certificate Fees cannot be converted as Examination Fees.

(h) However, changes in the papers/examination applied can be made till the last date of application.

(i) The certificate fee need not be remitted for those examinations, for which applied as per earlier notifications (January 2011 onwards) and the applicant had applied for the examinations in that term and the original Chalan had been verified.

(j) For those who applied as per earlier notifications (January 2011 onwards) and did not appear for any of the examinations in that term must remit the certificate fee through e-payment.

(k) In case of transaction failures, the applicant can clarify the status of their transaction from the Treasury/Bank concerned.

5. The syllabus of the examination, the maximum and the minimum marks required for a pass etc. are given below. Books will not be supplied from this office for reference in the examination hall.

6. The admission tickets of eligible candidates will be made available in their profiles. **Candidates can download Admission Ticket online by logging into their profile using their ID and password.**

7. **Candidates can make any changes in their application up to the last date of receipt of applications. Application will be admitted on the basis of the details and photos existing on the last date of receipt of application.**
8. **The candidates must produce their Admission Ticket at the time of examination and retain it after verification. In the Admission Ticket, the Head of the Department should examine and attest the Signature, Name, Photograph (Scanned Image) and free chance claim (if eligible) of the candidate. Otherwise the answer script will be invalidated. Candidates without Admission Ticket will not be permitted to attend the examination. Office seal & designation seal must be affixed below the signature of the candidate.**
9. The date and time of exam will be intimated through mass media and the website of KPSC ([www.keralapsc.gov.in](http://www.keralapsc.gov.in)). **No individual intimation will be served.**
10. Last date of receipt of application by online is 15/02/2017.
11. Applications with photos that is not as per para 2 (a) will be rejected and is non-Appealable.



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### **DEPARTMENTAL TEST FOR 1<sup>st</sup> GRADE DRAFTS MAN / HEAD DRAFTS MAN - DEC 2016**

1. Applications are invited from Draftsman in the Survey and Land Records Department for admission to the 1<sup>st</sup> Grade Draftsman's and Head Draftsman's Test, introduced in G.O(MS)577/Revenue(E) Department dated 30-06-1965 as amended by G.O(Rt)568/82/RD dated 05-05-1982.
2. The test will be held according to the syllabus given in Annexure - 1 to the notification at the following four centers:-
  1. Thiruvananthapuram
  2. Kottayam
  3. Thrissur
  4. Kozhikode
3. Where test is prescribed as part of the probation or training of an officer (whether recruited direct or by transfer) or for the purpose of making him eligible for increment or for confirmation in any post, or for promotion to a higher post, or where it is prescribed as qualification necessary for an officer to continue in his post without penalty and where it has been newly imposed or persons already in service concerned when the test is prescribed, **no fee will be levied.** This concession will however, be limited to one chance for each test and from the second chance onwards fee will be levied subject to the following provisions.

“ Having applied for a test accordingly will be taken to mean that the candidate has already appeared for the test”.

NB:- (1) Government have clarified in G.O(MS) No. 166/76/PD dated 04-06-1976 that for the purpose of the concession allowed in the G.O(MS) No.336/68/PD dated 06-11-1968 has clarified in G.O(MS) No.29/75/PD dated 05-02-75 and

G.O(MS) No.26/76/PD dated 25-01-76 higher post means not only the immediate higher post, but any higher post coming in the line of promotion in the Department concerned.

4. The duration, maximum marks and the minimum required for a pass are furnished below:

Paper	Duration	Maximum marks	Minimum marks Required for a pass
I	4 hours	100	40
II	2 hours	50	20
III	3 hours	100	40

5. The time table for the test and further instructions regarding to the Test will be published in official website / media in due course.

**ANNEXURE - 1**

**The Syllabus and books prescribed as per G.O(Rt)1845/81/RD dated 20-10-1981 and revised as per G.O(Rt) 568/82/PD dated 05-05-1992**

**FOR PROMOTION TO THE GRADE OF 1<sup>st</sup> GRADE DRAFTS MAN**

**PAPER I**

<b>Subject</b>	<b>Name of Books</b>
Computation and Mapping Higher Computation including Azimuth computation. Spherical to rectangular Co-ordinates, calculation for convergency solution of triangles, harmonization, organization and methods in drawing branch (without books)	Chamber's Mathematical Tables and Boileaus tables allowed in the Examination Hall. Portions covered by Kerala Survey Manuals subsequent instructions issued for the conduct of Survey and maintenance of Land Records Plane and Geodetic Surveying vol. I by late David Clerk, Glancy Manual. Scientific Calculator also allowed in the Examination Hall.

**PAPER II**

<b>Subject</b>	<b>Name of Books</b>
Kerala Survey and Boundaries Act and the Rules issued there under (with Books)	Kerala Survey Manual vol. I only

**PAPER III**

(Additional Paper for Head Draftsman's test)

<b>Subject</b>	<b>Name of Books</b>
Boundary disputes, compilation of maps, map projection, preparation of negatives for colour printing and original for photo	Kerala Survey manual Vol. I, II and III

reduction (with books)	
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**NB:- 1. Only those who have passed Paper I and Paper II are allowed to appear for Paper III (Head Draftsman Test).**

**2. Applicants of Head Draftsman Test must send the details of Ist Grade Draftsman Test that they have already passed to Joint Secretary, Departmental Test Wing, KPSC, Pattom Palace PO, TVPM -4 within 15 days of date of Notification.**

**Sd/-  
Saju George  
Secretary  
Kerala Public Service Commission**