

Gazette Date: 30/11/2013 Last Date: 01/01/2014
Category No: 462/2013

Applications must be submitted online through the official website of the Commission after 'ONE TIME REGISTRATION'. Candidates who have already registered can apply through their profile.

- 1 Name of the firm : Kerala State Electricity Board
- 2 Name of Post : Lower Division Typist (Junior Fair Copy Assistant)
- 3 Scale of Pay : Rs.6765-12615
- 4 Number of vacancies : Not estimated

- Note:-
- (i) The number of candidates to be included in the Short List/Probability List of the above post will be decided as per the availability of admitted applications.
 - (ii) The list of selected candidates published by the Commission in Pursuance of this Notification shall remain in force for a minimum period of One year and a maximum period of three years provided that list will not continue to be in force if a new Ranked List after the minimum period of expiry of one year is published. Candidate will be advised against the vacancy shown above and for all the vacancies reported during the period of pendency of the Ranked list.
 - (iii) The Kerala Public Service Commission shall have the power to cancel the advice for appointment of any candidates to the above post, if it is subsequently found that such advise was made under some mistake. On such cancellation the appointing authority shall terminate the service of candidate, provided that, the cancellation of advice for appointment by the Commission and subsequent termination of service of the candidate by the appointing authority shall be made with in the period of probation or 240 days from the date of joining duty whichever is earlier.

- 5 Method of Appointment : Direct Recruitment
- 6 Age : 18-35. "Only candidates born between 02.01.1978 and 01.01.1995 (both dates included) are eligible to apply for this post". Other Backward Communities and SC/ST candidates are eligible for usual age relaxation.

[for other conditions regarding the age relaxation please see Para 2(i),(ii), (iii),(iv), (vi), (vii) , (xii) and Para 5 of the General Conditions]

7. Qualifications:

- 1 Pass in SSLC or its equivalent
- 2 Pass in Typewriting (English) Higher (KGTE, MGTE or its equivalent).
- 3 Pass in Typewriting (Malayalam) Lower (KGTE) or its equivalent

Note:- Those who have passed the KGTE Typewriting before January 2002 should produce separate certificate in Computer Word Processing or its equivalent.

8. Mode of submitting applications:

Candidates should register as per 'ONE TIME REGISTRATION' system on the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' for applying for the post. Candidates who have registered shall apply by logging on to their profile using their User- ID and password. Candidates shall click on the 'Apply Now' button of the respective posts in the Notification link for applying for a post. No application fee is required. Candidates can view and have a print-out of the details in the profile by clicking the link Registration Card, if required. Candidates are responsible for the correctness of the personal information and secrecy of password. Candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the commission. Applications once submitted will be received as provisional and particulars shall not be deleted or altered after submission. Applications submitted not in accordance with the conditions of the notification will be summarily rejected. Documents to prove Qualification, community, age etc. have to be produced as and when called for.

9. Last date of receipt of applications: 01/01/2014 Wednesday up to 12 midnight

10. Address of which applications are to be sent: www.keralapsc.gov.in

11. (a) Sub Paras v, viii, ix, x, xi and xiii in para 2 and paras 6 and 7 of the general conditions are not applicable to this post.

(b) The selection to the above concern will be subject to the rules and regulations made by them from time to time.

(for further details see the general conditions given in Part II)

P.C.BINOY
SECRETARY
KERALA PUBLIC SERVICE COMMISSION