

Extra Ordinary Gazette Date : 15.11.2019
Last Date : 18.12.2019

CATEGORY NO: 241/2019
FIRST NCA NOTIFICATION

Applications are invited online only from qualified candidates belonging to reservation group of Ezhava Community of Kerala State for appointment in the undermentioned post in Kerala Government Service. Before applying for the post the candidate shall register as per One Time Registration Scheme through the official website of Kerala Public Service Commission.

1. Department : Woman and Child Development
2. Name of Post : Care Taker (Women)
3. Scale of Pay : Rs.20000- 45800
4. Number of vacancy : Ezhava / Billava / Thiyya – 01(One)

The above vacancy is now in existence. The Ranked list published as per this notification will be valid until a candidate is advised and appointed against the vacancy earmarked for the above mentioned community but remains unfilled and also against vacancies that may arise due to the paucity of candidates during the currency of the Ranked list published on 04.06.2014 for the post (Category number 419/2009)

5. Method of appointment : Direct recruitment from women candidates belonging to the Ezhava community only.

Note:- Applications submitted by candidates belonging to the communities other than the above will be summarily rejected. Individual communication regarding the rejection of their application will not be issued.

6. Age Limit : 18-39. Candidates should have been born between 02.01.1980 and 01.01.2001 (both dates are included) are eligible to apply for the post.

7. Qualifications :

- 1) PDC or +2 or equivalent
- 2) 1 year experience as a care giver in any of the child care institutions recognised by the Kerala State Orphanage Control Board under Social Welfare Department.
- 3) Should possess good physique.

Note:-

1.(i) Care Taker (Female) appointed shall undergo an in service training for a period of 3 months under the supervision and guidance of the Probation Officer of the District in which he is appointed as per the detailed programme determined by the Director of Social Welfare.

(ii)The training period shall be treated as duty for all service benefits.

2. Only female candidates are eligible for direct recruitment to the post.

3. Every person appointed to the category shall from the date on which she joins duty be on probation for a period of two years within a continuous period of three years.

4. The name of institution and period of service should be furnished in the column prescribed for noting the experience in the application.

5. The experience Certificate obtained from private institutions shall be attested by the District Social Welfare Officer. (Candidates should produce the experience certificate in the form appended below)

FORM OF CERTIFICATE OF EXPERIENCE

(From Approved Juvenile Institution in a Government or Approved Children's Home like Orphanages etc. approved by the Control Board/Director of Social Welfare/ Government of Kerala.)

Name of Institution :
Registration No with
date of Registration :

CERTIFICATE OF EXPERIENCE

Issued to (here enter Name and Address)
..... This is to certify that the above mentioned person has worked / has been working in this institution as(here enter the name of post holding or held or the nature of assignment holding or held in the Institution) on Rs.....per day / per mensum for a period of years..... months days from to

Place: _____ Dated Signature,
Date of Issue _____ Name and designation of Issuing
Authority with the Name of the Institution.
(Office Seal)

Certified that Smt..... mentioned in the above Experience Certificate has actually worked / is working as

.....(specify nature of employment) in the above institution during the period mentioned therein as per the entry in the Register(Name of the Register to be specified) maintained by the employer as per the provision of the Act (Name of Act / Rules to be specified).

Also certified that I am the authorized officer to inspect the Registers kept by the employer as per the provisions of the Act / Rules of the State / Central Government and this institution, is a Juvenile Institution/ Children's home (Orphanage etc.) approved by the Control Board of Social Welfare / Government of Kerala.

Signature with date,
Name of the Attesting Officer
with Designation and Name of Office.

Place :

Date :

(Office Seal)

N.B. The veracity of the Experience Certificate will be subjected to scrutiny and legal actions will be initiated against those who issue or produce bogus certificate.

Note :-

- i) Rule 10 a (ii) of Part II & SSR is applicable.
- ii) Candidates who claim equivalent qualification instead of qualification mentioned in the notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned.
- iii) If there is difference in original caste / community claimed in the application and that entered in the SSLC book, the candidate shall produce a Gazette notification in this regard, along with Non Creamy Layer Certificate / Community certificate at the time of certificate verification.

8. Mode of submitting Application:-

(a). Candidates must register as per ONE TIME REGISTRATION with the official Website of Kerala Public Service Commission www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by login on to their profile using their U242/2019ser-ID and password. Candidates must click on the Apply Now button of the respective posts in the Notification Link to apply for a post. The photograph uploaded should be taken after 31.12.2010. Name of the

candidate and the date of photograph taken should be printed legibly at the bottom portion in white background. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates shall take a printout of the application by clicking the link Registration Card in their profile. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the commission. Application once submitted is received as provisional and details cannot be deleted or altered after the last date of receipt of applications. The application submitted not in accordance with the conditions stipulated in the notification will be summarily rejected in due course of processing. Documents to prove qualification, age, community, experience etc. have to be produced as and when called for. The profile correction made by the candidate or in the office of the KPSC on request after the last date fixed for the receipt of application will not reflect in the application. Such corrections will be in effect on the date on which correction is made.

(b) If written/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration Profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of test. The applications of candidates who do not submit confirmation within the stipulated period will be rejected absolutely. The period regarding the submission of confirmation and availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phones registered in it.

(c). Candidates who have AADHAAR card should add AADHAAR as ID Proof in their profile.

9. Last date for submission of application:-18.12.2019, Wednesday upto 12.00 midnight.

10. Address to which applications are to be sent : www.keralapsc.gov.in

(Candidates must see the General Conditions in Part II of the Gazette Notification for instructions regarding Photo, ID Card etc.)

SAJU GEORGE,
SECRETARY,
KERALA PUBLIC SERVICE COMMISSION