

**Extra Ordinary Gazette Date : 31/12/2020**

**Last Date : 03/02/2021**

**CATEGORY NO: 494/2020-497/2020**

Applications are invited online only through One Time Registration from qualified candidates for appointment in the undermentioned post in Kerala Municipal Common Service.

1 **Department** : Kerala Municipal Common Service

2 **Name of Post** : Librarian Grade IV

SL. No.	Cat. No	Name of Post	Method of appointment
1	494/2020	Librarian Gr. IV	Direct Recruitment
2	495/2020	Librarian Gr. IV (By Transfer)	By Transfer from candidates with Degree in any subject and Degree in Library and Information Science
3	496/2020	Librarian Gr. IV (By Transfer)	By Transfer from candidates with SSLC & Diploma in Library Science
4	497/2020	Librarian Gr. IV (By Transfer )	By Transfer from candidates with SSLC & Certificate in Library Science

3. **Scale of pay** : ₹. 22,200 - 48,000/-

4. **No. of vacancy** : District wise

Thiruvananthapuram - 03 (Three)

Pathanamthitta - 01 (One)

Ernakulam - 02 (Two)

Kozhikkode - 01 (One)

Kannur - 02 (Two)

Kasaragod - 01 (One)

Kollam

Kottayam

Idukki

Thrissur

Palakkad

Wayanad

} Anticipated  
Vacancies

**Notes :** (i) Separate Ranked List will be prepared for each District and for each category in pursuance of this notification. The Ranked list thus prepared and published by the Commission, shall remain in force for a minimum period of one year provided that the said list will continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates will be advised for appointment against the aforesaid vacancy and also against the vacancies, if any, reported during the currency of the list. In case no candidate is advised from the ranked list till the expiry of the period of three years, the duration of the ranked list shall be extended for a further period of

one year or till at least one candidate is advised from the list whichever is earlier.

- (ii) The selection in pursuance of this notification will be made on a revenue district basis, subject to the special conditions laid down in G.O. (Ms) No. 154/71/PD dated, 27.05.1971. A candidate advised for appointment in one revenue district from the Ranked List prepared is not eligible for transfer to another district unless he/she completes five years continuous service from the date of commencement of service in the former district. Even if transfer is allowed after five years, it will be subject to the rules in G.O (MS) No. 4/61/PD, dated 02.01.1961. Candidates already in Municipal Common Service holding this post in any one district are prohibited from applying again for this post, but they can apply to higher posts when notified.
- (iii) Applications should not be submitted to more than one District in response to this notification. If applications are submitted contrary to the above direction and if he/she is selected, his/her name will be removed from the Ranked List and disciplinary action will be taken against him/her. Candidates should note the name of the concerned District against the relevant column in the Application.
- (iv) In case of change in Caste/Community noted in the SSLC Book, candidates must claim their original Caste/Community in the application and shall produce Caste/Community certificate or Non Creamy Layer Certificate as the case may be issued by the Revenue Authorities and the Original Gazette Notification publishing the change of caste/community at the time of OTR verification for selection to the above post.
- (v) The Kerala Public Service Commission shall have the power to cancel the advice for appointment of any candidate to the above post, if it is subsequently found that such advice was made under some mistake. On such cancellation, the appointing authority shall terminate the service of the candidate, provided that the cancellation of advice for appointment by the Commission and subsequent termination of service of the candidate by the appointing authority shall be made within the period of his/her probation.
- (vi) 3% of the vacancies for the post shall be reserved for differently abled candidates belonging to Locomotor Disability/Cerebral Palsy, Hearing Impairment categories as per G.O (P) No. 1/13/SJD dated 03.01.2013. **Differently abled candidates belonging to Blindness /Low vision are not eligible to apply for this post.**

**5 Method of appointment :** (i) Appointment by transfer (from qualified and approved probationers in any category of the KeralaMunicipalCommon Service).  
(ii) By Direct Recruitment.

**Note:-**

(1) The substantive vacancies shall be filled up by appointment by transfer and by direct recruitment in the ratio of 1:2. In the absence of qualified candidates

under item (i) above those vacancies shall also be filled by direct recruitment.

(2) In a unit of three vacancies, the order of rotation shall be as follows, namely :-

Ist – By Transfer.

II<sup>nd</sup> & III<sup>rd</sup> - By Direct recruitment.

- 6 Age Limit:** Direct Recruitment : 18-36, ie, Only candidates born between 02.01.1984 and 01.01.2002 (both dates included) are eligible to apply for this post. Other backward Communities and SC/ST candidates are eligible for usual age relaxation.

Note :- The provisional hands working in the above concern will be given age relaxation to the extent of their provisional service put in subject to a maximum of five years from the upper age limit provided they are within the prescribed age limit on the date of their first appointment in the above concern. But the regular employees of the concern are not eligible for the above concession for further appointment. The provisional hands should obtain a certificate showing the period of their provisional service in the concern and shall produce the same as and when required by the Commission. It would also be clearly specified in the certificate that they were not working in the regular service of the concern.

[For other conditions regarding age relaxation please see para 2 (i), (ii), (iii), (iv) of the General Conditions under Part II of the Gazette Notification.]

## **7 Qualifications :-**

### **a) By Transfer Recruitment**

Degree in any subject and Degree in Library and Information Science

OR

SSLC and Diploma in Library Science or Certificate in Library Science.

Note : The ratio for appointment By Transfer between Degree, Diploma and Certificate holders in Library Science shall be 3:1:1.

### **b) By Direct Recruitment**

Bachelors Degree in any subject and Bachelors Degree in Library and Information Science.

OR

SSLC and Diploma in Library Science

OR

SSLC and Certificate in Library Science recognized by Government.

Note:-

(i) Rule 10 a(ii) of Part II KS&SSR is applicable for selection to this Post. Candidates claiming equivalent qualification should produce relevant Government Orders during verification to prove that the qualification claimed is equivalent to the prescribed qualification for the post.

(ii) The qualification proposed for Direct Recruitment shall be one acquired after undergoing a regular course of study from any of the Universities in Kerala or recognized as equivalent thereto by any of the Universities in Kerala.

(iii) Candidates, if qualified, can apply for both Direct Recruitment and By Transfer Recruitment. But such candidates should sent separate application for each post.

(iv) For recruitment By Transfer, the Rules of reservation will not be applied and the candidates will be advised on the basis of strict seniority assigned in the Ranked List.

(v) Candidates who apply for Recruitment By Transfer should upload the scanned image of the service Certificate as given in Annexure I of the notification from the Head of the Office concerned after entering the details before submitting the application. Otherwise the application will not be accepted.

### ANNEXURE I

#### CERTIFICATE

Name of Candidate :  
Name of Post :  
Scale of Pay, Present Salary :  
Date of Birth :  
Date of Joining Service :  
Date of declaration of Probation :

The above details relating to Sri/Smt. .... who is an approved probationer in ..... service has been verified with his/her service particulars and certified that the above details are true.

Place :

Date :

Signature

Name and Designation of Head of Office

(Office Seal)

### **8 Mode of submitting applications :-**

(a) Candidates must register as per ONE TIME REGISTRATION with the official website of Kerala Public Service Commission [www.keralapsc.gov.in](http://www.keralapsc.gov.in) before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and Password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to apply for a post. The photograph uploaded should be taken after 31.12.2010. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of taking the photograph. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the

Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application.** The application will be summarily rejected if noncompliance with the notification is found in due course of processing. Original documents to prove qualification, experience, age, community etc. have to be produced as and when called for.

(b) Candidates who have Aadhaar card should add Aadhaar card as I.D proof in their profile.

**9 Last date for submission of applications : 03.02.2021** Wednesday upto 12 midnight.

10 Sub paras (viii), (ix), (x), (xi), (xii), (xiii) in para 2 and paras 6 and 7 of the general conditions are not applicable to the post. The selection to the above concern will be subject to the rules and regulations by them from time to time.

11 If Written/OMR/Online Test is conducted as part of this selection, candidate shall submit a confirmation for writing the examination through their One Time Registration Profile. Such candidate alone can generate and download the admission tickets in the last 15 days till the date of test. The application of candidates who do not submit confirmation within the stipulated period will be rejected absolutely. The periods regarding the submission of confirmation and the availability of admission tickets will be published in the examination calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination.

12 Appropriate disciplinary action as per Rule 22 of the KPSC Rules of Procedure shall be initiated against those candidates who submit application with bogus claims of qualification regarding education, experience etc and submit confirmation for writing the examination, irrespective of whether they are present or absent for the examination.

(Candidates must see the General Conditions in Part II of the Gazette Notification for instructions regarding Photo, ID Card etc.)

**Saju George**

**Secretary**

**Kerala Public Service Commission**