

EXTRA ORDINARY GAZETTE DATE : 03.04.2021

LAST DATE : 05.05.2021

CATEGORY NO: 58/2021

Applications are invited from qualified candidates for appointment in the under mentioned post in Kerala Government Service. Before applying for the post candidates should register as per One Time Registration through the official website of Kerala Public Service Commission.

- 1 Department** : Government Secretariat/Kerala Public Service Commission/ Advocate General's Office (Ernakulam)/ Local Fund Audit Department Office of the vigilance Tribunal /Special Judge and Enquiry Commissioner office
- 2 Name of Post** : Assistant / Auditor
- 3 Scale of pay** : ₹ 27800-59400/-
- 4 Number of vacancies** : Not Estimated
- 5 Method of appointment** : By Transfer from Low Paid Employees
- 6 Age limit** : 18-40. Only candidates born between 02.01.1981 and 01.01.2003(both dates included) are eligible to apply for this post. (Conditions regarding age relaxation are not applicable for this selection)

Note:

(a) Persons holding low paid post included in any of the Subordinate Service under the State Government (Except the posts of Lower Division Clerks, Typists and similar posts) can submit application in response to this notification for appointment as Assistant/ Auditor against 2 % vacancies of the total no. of vacancies reported. Candidates holding low paid posts should have 2 years aggregate service in their respective category of post and must have the minimum educational qualification prescribed for appointment for the post of Assistant through Direct Recruitment . (GO (P) No 531/2007/GAD dated 13.12.2007)

(b) Applicants should produce a certificate obtained from the Head of Departments / Office showing the Service Particulars as shown in the form given as Annexure to this notification as and when required by the commission. Persons appointed through Employment Exchange or otherwise and working on a temporary / provisional basis are not eligible to apply for this post in response to this notification against 2% quota.

(c) A common OMR test will be conducted for this category along with the

candidates for direct recruitment. Those who secure not less than 40% marks in the competitive test conducted by the Commission will be included in a separate ranked list. The Commission will maintain a separate ranked list of such persons and candidates from this list will be advised against 2 % vacancies set apart for them without observing the rules regarding reservation of appointment contemplated in rules 14 to 17 in Part II of K.S. & S.S.R. 1958.. If there is no candidate available in the list to fill 2% quota such vacancies will be filled up by direct recruitment. In case the candidates included in the ranked list prepared for recruitment by transfer could not secure appointment before expiry of the ranked list for direct recruitment, the names of such candidates will be included at the top of the new ranked list of low paid employees drawn up by the Commission subsequently. (vide GO (P) No. 39/89/ P & ARD dt. 08.12.1989).

- (d) As one ranked list will be prepared in pursuance of this notification and candidates will be advised from that list against the vacancies reported for the post from all the departments mentioned above the turn of a candidate once advised will be over and he/ she will have no further claim for being considered for appointment from the ranked list to another department. As common ranked list is prepared for more than one department on the basis of a common OMR examination a candidate appointed in a department and relieved for want of vacancy, can reregister his/ her name in the office of the Public Service Commission and in such case, he/ she will be advised for appointment against the next vacancy reported from any of the above mentioned Departments and he/ she will forfeit his/her probation in the parent department. For reappointment in the parent department itself, no reregistration is necessary but one has to wait till vacancy arises in that department.

Candidates will have no right to claim initial appointment to any particular department.

7. Qualification:

A Degree in any faculty from a recognised University or its equivalent.

Note:KS & SSR Part II Rule 10(a)(ii) is applicable.

ANNEXURE

Form of Service Certificate to be produced by candidates coming under the category of service candidates mentioned under Note (a)

SERVICE CERTIFICATE

1. Name of the Candidate :
2. Name of the post now held by the applicant with scale of pay :
3. Name of the Department in which now working :
4. Name of service to which the applicant belongs :
5. Date of commencement of Service and date of commencement of probation :
6. Whether the applicant is probationer/ :

7 approved probationer or Full member of
the service
Service Particulars

Sl. No.	Name of post held	Period		Length of Service			Date of declaration of probation
		From	To	Year	Month	Days	
Total Service:							

Certified that the above details in respect of
Sri/Smt who is a probationer/ approved probationer/
full of the member (name of service) have been
verified by me with the service particulars as given in the Service Book of the
candidate and that they are found correct.

Place: _____
Date: _____

Signature
Name & Designation
of the Head of Office

(Office Seal)

8. Mode of submitting applications :-

- (a) Candidates must register as per 'ONE TIME REGISTRATION' with the Official Website of Kerala Public Service Commission www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the '**Apply Now**' button of the respective posts in the Notification Link to apply for the post. The photograph uploaded should be one taken after 31.12.2011. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised**

to keep a printout or soft copy of the online application for future reference. Candidates can take the print out of the application by clicking on the link 'My applications' in their profile. All correspondence with the Commission, regarding the application should be accompanied with the print out of the application. The application will be summarily rejected if non-compliance with the notification is found in due course of processing. Original Documents to prove qualification, experience, age, Community etc. have to be produced as and when called for.

- (b) If written/OMR/Online test is conducted as part of this selection candidates shall submit a confirmation for writing the examination through their One Time Registration Profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it.
- (c) Appropriate disciplinary action as per Rules of Procedure Rule 22 shall be initiated against those candidates who submit applications with bogus claims of qualification regarding education, experience etc. and submit confirmation for writing the examination, irrespective of whether they are present or absent for the examination.
- (d) Candidates who have AADHAAR card should add AADHAAR Card as I.D Proof in their profile.

9. Last date for receipt of applications 05.05.2021 Wednesday up to 12 midnight.

10. Address to which applications are to be sent : www.keralapsc.gov.in

(For details including Photo ,ID Card , etc. refer the General Conditions given in part II of the Gazette Notification.)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION