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## KERALA PUBLIC SERVICE COMMISSION

No.RA1-3/1/2020-KPSC

Thiruvananthapuram,  
Dated : 15.04.2021

### QUOTATION NOTICE

Sealed quotations are invited for Consolidated AMC (Annual Maintenance Contract) of Thirty Eight (38) numbers of Photocopier Machines/Multifunction Printers installed at offices of the Kerala Public Service Commission.

### SCHEDULE OF ITEMS

Sl. No.	Make	Model	Quantity	Location	Remarks
1		Work Centre 5020	01	DO Thiruvananthapuram	
2	Sharp	AR6020V	01	RO Kollam	
3	Xerox	Workcentre 5016	01	RO Ernakulam	
4	Sharp	AR-5618	01	RO Kozhikode	
5	Sharp	AR6020V	01	DO Kollam	
6	Sharp	AR 5516	01	DO Alappuzha	
7	Ricoh	AficioMP 1600Le	01	DO Pathanamthitta	
8	Toshiba	Studio181	01	DO Idukki	
9	Ricoh	MP 2001-L	01		
10	Sharp	AR6020V	01	DO Kottaym	
11	Konica Minolta	Bizhub 165e	01	DO Ernakulam	
12	Ricoh	MP20001L	01	DO Thrissur	
13	Canon	Image Runner 2422L	01	DO Palakkad	
14	Sharp	AR5516	01	DO Malappuram	

15	Sharp	AR5516	01	DO Kozhikode	
16	Canon	IR2420L	01	DO Wayanad	
17	Sharp	AR 6020 V	01	DO Kannur	
18	Ricoh	MP 2001-L	01	DO Kasaragod	
19	Xerox	5020	01	HO Tvpm (Establishment)	
20	Toshiba	E Studio 2309 A	01	HO Tvpm (O/o CE)	
21	Xerox	5016	01	HO Tvpm (DE)	
22	Sharp	MFD AR- 6020 N	01		
23	Toshiba	E Studio 2309A	01	HO Tvpm (R1)	
24	Xerox	5016	01	HO Tvpm (GR)	
25	Xerox	5016	01	HO Tvpm (ER)	
26	Toshiba	E Studio 181	01		
27	Sharp	MFD AR- 6020 N	01		
28	Sharp	AR6020N	01	HO Tvpm (CR/CS/LR)	
29	Xerox	5016	01	HO Tvpm (Chairman's Secretariat )	
30	Ricoh	MP 2001 L	01	HO Tvpm (Accounts)	
31	Toshiba	E Studio 2303A	01		
32	Sharp	MFD AR- 6020 N	01		
33	Xerox	5020	01	HO Tvpm (Advice Rules)	
34	Sharp	AR 6020 N	01	HO Tvpm (SS1)	
35	Sharp	A3 Digital Mono MFD MXM265N	01	PR Unit, HO Tvpm	
36	Toshiba	E-Studio 3018A	01	HO Tvpm (Advice Litigation)	Warranty up to 19/08/2021
37	Sharp	MFD AR- 6020 N	01	HO Tvpm (ER)	Warranty up to 14/10/2021
38	Sharp	MFD AR- 6020 N	01	HO Tvpm (GR)	Warranty up to 27/12/2021

### Superscription

Quotation No. : 05/2021

Last date and Time for the receipt of Quotation : 01.00 PM. On 04/05/2021

Date and Time for opening the Quotation : 03.00 PM. On 04/05/2021

Due up to which rates are to be firm : One Year from the date of contract.

Name and Designation of Purchasing Officer : Saju George, Secretary,  
KPSC, Pattom, Thiruvananthapuram.

### Terms and Conditions

1. Rates quoted will be inclusive of all taxes.
2. Duration of this contract is for the period of **ONE year**.
3. **Assurance on promptness of service within next working day.**
4. **The bidder should ensure preventive maintenance of Photocopier Machine/Multifunction Printer once in 3 months.**
5. **The bidder should ensure service in all districts as per the schedule.**
6. The right to reject any quotation in full or in part without assigning any reason thereof is reserved with the purchasing authority.
7. Payment will be made after certification by our Technical Experts on completion of each Six months.
8. In case of under performance, the contract for AMC will be revoked without any notice.
9. The bidder should have OEM Authorisation certificate for each type of machines.

**SAJU GEORGE**  
**SECRETARY**  
**KERALA PUBLIC SERVICE COMMISSION**

**NOTE:** - More details can be had from the Office of **Joint Secretary, R&A wing,**  
**Kerala Public Service Commission.**