

GAZETTE DATE :15.12.2021

LAST DATE:19.01.2022

CATEGORY NO: 599/2021

Applications are invited online only through One Time Registration from qualified candidates for appointment in the undermentioned post .

1	Name of the firm	Overseas Development and Employment Promotion Consultants Limited.
2	Name of Post	Assistant Grade II
3	Scale of pay	₹ 22,200-48,000
4	Number of vacancies	02(Two)

(i) The above vacancy is now in existence. The Ranked list of selected candidates published by the Commission in pursuance to this Notification shall remain in force for a minimum period of One year and a maximum period of three years provided that list will not continue to be in force if a new Ranked List after the minimum period of expiry of one year is published. Candidates will be advised against the vacancy shown above and for all the vacancies reported during the period of currency of the Ranked list.

(ii) The Kerala Public Service Commission shall have the power to cancel the advice for appointment of any candidate to the above post, if it is subsequently found that such advise was made under some mistake. On such cancellation the appointing authority shall terminate the service of candidate, provided that, the cancellation of advice for appointment by the Commission and subsequent termination of service of the candidate by the appointing authority shall be made within the period of probation or 240 days from the date of joining duty whichever is earlier.

(iii) 3% vacancies shall be reserved for the Differently Abled candidates belonging to Locomotor Disability/ Cerebral Palsy, Low vision, Hearing Impairment categories vide GO(P) No. 01/13/SJD dtd. 03.01.2013.

5 Method of Direct Recruitment.
appointment :

6 Age Limit 18-36; Only candidates born between 02.01.1985 and 01.01.2003 (both dates included) are eligible to apply for this post. Other Backward Communities and SC/ST candidates are eligible for usual age relaxation.

Note:- [For other conditions regarding the age relaxation please see Para 2 (i),(iii), (iv), (vi),(vii) and (xii) of the General Conditions]

- 7 Qualifications
- 1) Bachelor's Degree in Arts, Science or Commerce or equivalent Degree from a recognized University .
 - 2) Certificate in Computer Applications(not less than six months duration) recognized by the State Government.

Note:-

- 1 Rule 10 a (ii) of Part II of KS&SSR is applicable.
- 2 Candidates who claim equivalent qualification instead of qualification mentioned in the notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned.
- 3 In the case of difference in original caste/community claimed in the application and that entered in SSLC book, the candidate shall produce a Gazette notification in this regard, along with Non Creamy Layer Certificate/Community Certificate at the time of certificate verification.
- 4 As per Rule 22 of KPSC Rules of procedure 1976, appropriate disciplinary action will be initiated against those candidates who submit application for the post with bogus claims of qualification and submit confirmation for examination, irrespective of whether they are present or absent for the examination.

8. Mode of submitting applications :-

(a) Candidates must register as per 'ONE TIME REGISTRATION ' with the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' before applying for the post. Candidates who have registered can apply by logging on to their profile using their User- ID and password. Candidates must click on the '**Apply Now**' button of the respective posts in the Notification link to apply for a post. The photograph uploaded should be taken after 31.12.2011. Name of the candidate and date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of the password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User- ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a print out or soft copy of the online application for future reference . Candidates can take the print out of the application by clicking the link "My Application" in their profile. All correspondences with commission regarding the**

application should be accompanied with the print out of the application. The application will be summarily rejected if non compliance with the notification is found in due course of processing. Documents to prove qualification, age, community etc. have to be produced as and when called for .

(b)If a written/OMR/On-line Test is conducted as part of this selection, candidates only shall submit a confirmation for writing the examination through their One Time Registration profiles. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The application of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of admission tickets will be published in the examination calendar itself. Information in this regard will given to the candidates in their respective profiles and in the mobile phones registered in it.

(c)Candidates who have Aadhaar Card should add Aadhaar Card as ID proof in their profile.

9. Last date for submission of application: 19.01.2022 Wednesday upto 12 midnight.

10. Address to which applications are to be sent : www.keralapsc.gov.in

11.(a) Sub Paras v,viii,ix,x,xi,xiii and xiv in Para 2 and Paras 5(a),6 and 7 of the general conditions are not applicable to this post.

(b) The selection to the above concern will be subject to the Special Rules(Special Rules of this post) and to the rules and regulations made by them from time to time.

(Candidates must see the General Conditions in Part II of the Gazette Notification for instructions regarding Photo, ID Card etc.)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION