

GAZETTE DATE : 30.12.2021

LAST DATE: 02.02.2022

CATEGORY NO: 667/2021

Applications are invited from qualified Scheduled Tribe candidates of Kerala State for selection to the following post. Applications must be submitted online through the official website of the Commission after One Time Registration. Candidates who have already registered can apply through their profile. The photo uploaded through One Time Registration should be the one taken after 31.12.2011 and also bear the name of candidate and the date of photo taken should be recorded in the bottom of the photograph. The uploaded photo will be having a validity of ten years from the date of photograph taken.

- 1 Name of Department** : National Employment Service (Kerala)
- 2 Name of post** : Employment Officer
(Special Recruitment from Scheduled Tribe only)
- 3 Scale of pay** : ₹ 36,600-79,200/-
- 4 No. of vacancy** : 1(One)

Note:- The above vacancy is now in existence. The Ranked list of selected candidates published by the Commission shall remain in force for a minimum period of one year and a maximum period of three years provided that the said list will not continue to be in force if a new list after the expiry of the minimum period of one year is published. Recruitment will be made for the above vacancies and also for the vacancies reported for Special recruitment for Scheduled Tribe only during pendency of the list.

- 5 Method of Appointment** : Direct Recruitment (Special Recruitment from Scheduled Tribe only).

Note:- Applications received from candidates other than Scheduled Tribe candidates will be rejected. Individual communications regarding the rejection of their applications for the above reason will not be issued.

- 6 Age** : 25-46
Only Candidates born between 02.01.1975 and 01.01.1996 (both dates included) are eligible to apply for this post. No other age relaxation will be allowed.

Note:- In the absence of qualified candidates within the age limit the upper age limit shall be relaxed up to 50 years. But in no case the maximum age limit shall exceed 50 (Fifty) years.

7 Qualifications:

- 1) Masters Degree in Psychology or Education with not less than 50% marks from a recognized University.

2) a) Specialization in Vocational guidance

OR

(b) Diploma in Vocational guidance granted by a State Vocational Guidance Bureau or a recognized Teachers Training College in the State or Masters Degree in any subject from a recognized University.

3) Experience in the field of educational or vocational guidance work for a period of not less than five years of which at least three years should be in a supervisory capacity from any organization of Government/Quasi Government or from any institution recognized with or recognized by Government.

(The experience should be one gained or acquired after the academic qualification).

The certificate to prove experience shall be uploaded at the time of submitting application. Otherwise, the application will not be accepted. Certificate to be produced in proof of experience shall be in the form given below:

Name of the firm :
(Government owned Company/
Corporation/ Government
Department etc)

Register Number :
(SSI Registration or any other
Registration Number) and Date of
Registration

Authority issued Registration :

CERTIFICATE OF EXPERIENCE

Issued to (here enter Name and Address)

.....
.....
.....

This is to certify that the above mentioned person has worked /has been working in this Institution as

.....
(here enter the name of the post held and or the nature of assignment held in the capacity), in educational/vocational guidance work(tick the applicable description) on Rs..... per day/per

mensem for a period of years
.....monthsdays from
..... to
out of which to was in supervisory
capacity.

Signature with date
Name and Designation of the
Issuing Authority with name of
the Institution

Place:

Date : (Office Seal)

CERTIFICATE

Certified that Sri/Smt.. mentioned
in the above experience certificate has actually worked / is working as
..... (specify the nature of
employment) in the above Institution during the period mentioned there
in as per the entry in the Register
(mention the name of Register) maintained by the employer as per the
provision of Act (Name of Act/Rules to
be specified).Out of the above, to
was in supervisory capacity.

I am the authorized person to inspect the Registers kept by the
employer as per the provision of the Act/Rules of the
..... State /Central Act.

Signature with Date
Name of the Attesting Officer with
Designation and Name of Office,
who is the notified Enforcement Officer as per Act/Rules

Place:

Date: (Office Seal)

- Note (i) Please specify the post held or nature of assignment, Casual
Labourer, Paid/Unpaid apprentice/ Regular worker or
Temporary worker.
- (ii) All Experience Certificate shall be duly certified by the
concerned Controlling Officer / Head of Office of the
Government. The genuineness of the Certificate shall be
subjected to verification and legal action will be taken
against those who issue and produce bogus certificate.

Note :

1. In the case of Ex-Servicemen, in addition to the above qualification, experience in HRD or Military Recruitment for 10 years shall be insisted for direct recruitment.
2. Rule 10(a)(ii) of part II of KS&SSR is applicable
3. Candidates who claim equivalent qualification instead of qualification mentioned in the notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned.
4. If the caste of candidates is wrongly mentioned in their SSLC book, they should claim their original caste in their applications and should produce community certificate issued from the revenue authority concerned and the Gazette Notification for the same at the time of certificate verification.

Probation : Every person appointed to this post shall from the date on which he joins duty be on probation for a total period of two years on duty, within a continuous period of three years.

8 Method of submitting Applications

(A) Candidates must register as per ONE TIME REGISTRATION with the official Website of Kerala Public Service Commission www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and Password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to apply for a post. The Photograph uploaded should be taken after 31.12.2011. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application. The application will be summarily rejected if non-compliance with the notification is found in due

course of processing. Original documents to prove qualification, experience, age, Community etc. have to be produced as and when called for.

(B) If written/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it.

(C) Candidates who erroneously claim qualification, experience etc and attend or abstain from attending the examination after providing confirmation are liable for disciplinary action as stipulated in Rule 22 of KPSC Rules of Procedure 1976.

(D) Those who have Aadhaar Card should add Aadhaar Card as ID Proof in their profile.

9 Last Date for receipt of applications : 02.02.2022 Wednesday upto 12 Midnight.

10 Website Address : www.keralapsc.gov.in

11 Paragraphs two, three and twenty five (except the conditions laid down in the Rule 3 (c) of Part II of the Kerala State and Subordinate Service Rules) of General conditions are not applicable to this selection.

12 Appointment are made on the basis of the rank secured in the ranked list of candidates prepared in pursuance of this notification subject to the conditions laid down in G.O.(P) No. 21/76/PD dated 17.01.1976 and G.O. (P) No.25/94/GAD dated 22.01.1994 allowing special reservations to Scheduled Tribe in accordance with the procedures made for this purpose from time to time and subject to the rules under sections 3(c), 17(a), 17(b) of Part II of Kerala State and Subordinate Service Rules, 1958.

(For details including photo and ID card etc. refer to the General Conditions at the end of the notification).

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION