FINAL ANSWER KEY

Paper: 103 - Kerala Publc Works Account Code KSEBL Date of Test 19-05-2023 Question1:-What is Administrative Approval? A:-An order of formal acceptance by the administrative department for executing works at a stated sum B:-An order of competent authority sanctioning detailed estimate of the cost of a work for execution C:-An order of competent authority accepting tender documents of a work for execution D:-An order of competent authority permitting the selected contractor of a work to execute agreement Correct Answer:- Option-A Question2:-How the Recoveries of advances or Recoverable payments be treated in the accounts of works? A:-Liability B:-Expenditure C:-Assets D:-Contingencies Correct Answer:- Option-C Question3:-The process of financial transactions, which do not involve the giving or receiving of cash or of stock materials are brought to account is termed as A:-Appropriation B:-Book transfer C:-Losses on stock D:-Suspense accounts Correct Answer:- Option-B Question4:-Expenditure which is not subject to the vote of the Legislative Assembly is known as A:-Voted expenditure B:-Vote on account C:-Appropriation D:-Charged expenditure Correct Answer:- Option-D Question5:-Transfer of funds from one unit of appropriation to another such unit is called as A:-Demand for grant B:-Reappropriation C:-Book Transfer D:-Transfer Entry Correct Answer:- Option-B Question6:-Accounts for recording the cost of individual works and transactions of individual contractors are known as A:-Works accounts B:-Proforma accounts C:-Compilation accounts D:-PW accounts Correct Answer:- Option-A Question7: How the payment of unforeseen items of work, based on the lumpsum provision made in the estimate, are effected? A:-Without measurement B:-50% with measurement and balance without measurement C:-Only after actual measurement of the entire quantity D:-None of the above Correct Answer:- Option-C Question8:-How the unexpended Balance amount of deposit work be treated A:-Credited to revenue B:-Used to meet other expenditure C:-Kept under Deposit D:-Surrendered to the concerned department Correct Answer:- Option-D Question9:-Which department is authorised to execute primarily all classes of civil works of all departments except which are vested in their administration? A:-Revenue B:-LSGD C:-PWD D:-Forest Correct Answer:- Option-C Question10:-The charges relating to the construction and maintenance of National Highways are met by which source? A:-Central Government B:-State Government C:-KIIFB D:-RBDCK Correct Answer:- Option-A Question11:-The transactions of Division Office are grouped under which heads? A:-Expenditure and revenue heads B:-Expenditure, revenue, remittance, debt and deposit heads C:-Revenue and remittance heads D:-Deposit and Remittance heads Correct Answer:- Option-B Question12: Which authority is competent to approve the opening of "detailed heads" subordinate to a "minor head" for the purposes of accounts? A:-Head of the department B:-Secretary to the administrative department C:-Comptroller and Auditor General of India D:-Accountant General Correct Answer:- Option-D Question13:-Which of the following is a "charged" expenditure? A:-Any sums required to satisfy any judgment, decree or award of any court or arbitral tribunal **B:-Salaries** C:-Pay revision arrears D:-Travelling expenses Correct Answer:- Option-A

Question14:-Who is the primary disbursing officer of the division? A:-Divisional Accounts officer B:-Asst. Exe. Engineer (works) C:-Senior, Superintendent D:-Executive Engineer Correct Answer:- Option-D Question 15: Who is, the responsible person for the compilation of monthly accounts of all the receipts and disbursements of a division office? A:-Executive Engineer B:-Divisional Accounts Officer C:-Junior Superintendent **D:-Senior Superintendent** Correct Answer:- Option-B Question16:-Which of the following is treated as part of cash balance? A:-Fixed deposit receipts of banks B:-Bonds C:-Revenue stamps D:-Government securities Correct Answer:- Option-C Question17:-The record of a transaction of receipt, of which, the exact head cannot be ascertained at once, then to which head it will be classified temporarily A:-Deposit head B:-Remittance head C:-Miscellaneous Advances D:-None of the above Correct Answer:- Option-A Question18:-Which one of the following is not a part of the functions of Divisional Accounts Officer? A:-Compilation of accounts of the Division from the data furnished to him B:-Applying preliminary checks to the initial accounts, vouchers C:-Conduct check measurement of works on behalf of divisional officer D:-Advice the divisional officer relating to the accounts, budget estimate and financial rules generally Correct Answer:- Option-C Question19:-In which Register, the Divisional Accounts Officer make a brief note, if he has been over-ruled by the Divisional Officer? A:-Register of works B:-Register of tenders C:-Register of Securities D:-Register of Divisional Accountant's objections Correct Answer:- Option-D Question20:-Which of the following is not a Direction Officer? A:-SE, South Circle B:-SE on special duty C:-SE. Central Circle D:-SE, North Circle Correct Answer:- Option-B Question21: How the excesses of expenditure be watched if a lumpsum appropriation for expenditure on a group of works be appropriated for individual works by the Divisional Officer? A:-Against Individual appropriations B:-Against the total lumpsum appropriations C:-Against the total expenditure of the Division D:-None of the above Correct Answer:- Option-A Question22:-What is the periodicity of conducting inspection of the accounts records of subdivisional offices by the Divisional Accounts? A:-Half yearly B:-Quarterly C:-Yearly D:-Every two years Correct Answer:- Option-C Question23:-The accounts of interest bearing securities are maintained in which form? A:-KPW Form No : 81 B:-KPW Form No: 82 C:-KPW Form No: 88 D:-KPW Form No: 84 Correct Answer:- Option-B Question24:-How many days are left for returning Audit note to the Accountant General? A:-30 days B:-60 days C:-45 days D:-15 days Correct Answer:- Option-D Question25:-Which of the following sanctions need not be submitted to Accountant General? A:-Financial sanctions and allotment of funds B:-Administrative approvals C:-Contract-agreements above the level of Divisional Officer **D:**-Technical sanctions Correct Answer:- Option-B Question26:-Who is responsible for having the audit objection removed as far as divisional office is concerned? A:-Divisional Officer **B:-Divisional Accounts Officer** C:-Superintending Engineer **D:-Subdivisional Officers** Correct Answer:- Option-A Question27:-How the operations undertaken in the manufactories and workshops of a Division on behalf of other agencies are treated? A:-Payment will be realised in advance B:-Written off as Loss C:-Treated as expenditure in the Division Accounts D:-Treated as operations of the Division in the first instance and the entire cost will be recovered from the party

Correct Answer:- Option-D Question28:-How the excess expenditure of the deposit work classified? A:-P.W. Deposits **B:-Contingencies** C:-Miscellaneous P.W. Advances D:-Suspense Account Correct Answer:- Option-C Question29:-Audit objection statements and inspection reports should be returned after duly recorded the reply thereon through to the AG A:-Superintending Engineer **B:-Chief Technical Examiner** C:-Administrative Department in Government D:-None of the above Correct Answer:- Option-A Question30:-How the sale proceeds of surplus materials and dismantled structures are treated in the case of works expenditure? A:-Revenue B:-Losses on stock C:-Reduction of expenditure D:-Will be used for meeting excess expenditure Correct Answer:- Option-C Question31:-Matured claims of contractors and suppliers awaiting for settlement before the close of the financial year are treated as A:-Assets **B:-Liabilities** C:-Expenditure D:-Revenue Correct Answer:- Option-B Question32:-Which authority is competent to authorise an officer to draw cheques on a treasury situated outside the limits of the states? A:-Head of the Department **B:**-Divisional Officer C:-Finance Officer D:-Accountant General Correct Answer:- Option-D Question33:-What is the currency period of cheque drawn on treasury in the state? A:-Three months **B:-Six months** C:-Two months D:-12 months Correct Answer:- Option-A Question34:-What is the document required to issue fresh cheque in lieu of lost one? A:-Sanction from Head of the Department B:-Certificate from Accountant General C:-Certificate from concerned treasury/bank D:-Sanction from Superintending Engineer Correct Answer:- Option-C Question35:-What entry is to be furnished in the cash book, if the cheque issued is cancelled before encashment? A:-No entry need to be furnished B:-Amount of cheque is to be shown as a minus figure on the payment side in the bank or treasury column C:-Cancellation entry is to be furnished in receipt side D:-None of the above Correct Answer:- Option-B Question36:-Which of the following need not be included in the Division Accounts? A:-Sale proceeds of avenue trees B:-Deposits for works C:-Cash deposits towards security amount D:-Interest bearing securities Correct Answer:- Option-D Question37:-Who is to sign the bill of a work in token of acceptance of the correctness and settlement of the claim, if the payment is to be made to the power of Attorney holder? A:-Contractor himself B:-Power of Attorney Holder C:-Both (1) and (2) D:-None of the above Correct Answer:- Option-A Question38:-What is Secured Advance? A:-Payment to meet contingencies of the work B:-Payment for procurement of heavy tools and plants C:-Payment towards mobilisation D:-Amount of advance to the contractor of the work on the security of materials collected at site Correct Answer:- Option-D Question39:-What is standard measurement book? A:-Check measurement by Divisional Officer B:-M. books in which detailed measurements of buildings are recorded which helps the preparation of estimates and bills of periodical repairs without taking fresh measurements C:-Printing of new M. Books instead of damaged ones D:-None of the above Correct Answer:- Option-B Question40:-In which of the following contracts, payment based on unit rate is not applicable? A:-Departmental Execution B:-Piece work contract C:-Lumpsum contract D:-Percentage rate contract Correct Answer:- Option-C Question41:-What percentage of entries in the M. Book are to be reviewed annually by the Divisional Accounts Officer? A:-25% B:-5%

C:-10% D:-15% Correct Answer:- Option-A Question 42:-State whether the amount omitted by mistake can be paid for a work after the full settlement of the claim A:-No B:-Yes. With the sanction of agreement authority C:-Yes. With the special sanction of government D:-Yes. With the sanction of Accountant General Correct Answer:- Option-C Question43:-For which amount, Payee's acknowledgement is to be obtained while making payment of bills? A:-Net amount of the bill B:-Gross amount of the bill C:-Accepted PAC do the work D:-Net PAC of the work Correct Answer:- Option-B Ouestion44: The contract to execute a complete work with all its contingencies, as per the drawings, and specifications for a fixed amount is called contract. A:-Percentage rate contract B:-Itemwise rate contract C:-Piece work contract D:-Lumpsum contract Correct Answer:- Option-D Question45:-Provision for new works is included in the "Part II Estimates" of the budget estimates for which has approval. A:-Technical approval B:-Administrative approval C:-Financial Approval D:-Special Approval Correct Answer:- Option-B Question46:-Which authority is competent for the appropriation of amount provided in the budget estimate in the case of grants-in-aid? A:-Administrative Department in Government **B:-Finance Officer** C:-Chief Engineer D:-Accountant General Correct Answer:- Option-A Question47:-"Transfer Entry" order is prepared in which form? A:-KPW Form 81 B:-KPW Form 82 C:-KPW Form 86 D:-KPW Form 50 Correct Answer:- Option-D Question48:-Cash found deficient on physical verification of cash chest will be accounted as A:-Deposits B:-Contingencies C:-Miscellaneous public works advances D:-Suspense Correct Answer:- Option-C Question49:-Actual losses of cash by theft or otherwise will be charged to A:-Establishment - contingencies **B:-Miscellaneous Public Works Account** C:-Suspense D:-Deposits Correct Answer:- Option-A Question50:-How a misclassification or incorrect name of work noticed in the divisional cash book, after the close of the monthly accounts, can be corrected? A:-No correction is necessary B:-Score out the incorrect entry and insert the correct one in red ink between the lines C:-Write a 'Note' about the correction in the following month's cash book D:-A transfer entry should be prepared for affecting the correction and remark in red ink recorded in the cash book against the original erroneous entry Correct Answer:- Option-D Question51:-Divisional Officer drawn a cheque and kept in the cash chest at the close of the financial year for the purpose of showing the full amount of grant as utilised. Comment A:-The action of Divisional Officer is correct B:-It is a serious irregularity C:-It can be done with the concurrence of Accountant General D:-It can be done but prior permission of government is required Correct Answer:- Option-B Question52:-What action is to be done by a section officer or other Government officer, who is not in charge of cash book, collects departmental revenue A:-Remit the amount to the nearest treasury and keep the chalan in safe custody B:-Mix it up with the imprest or any other cash incharge C:-Remit the amount to the subdivisional office maintaining cash book D:-Utilise the amount for official purposes Correct Answer:- Option-C Question53: A standing advance of a fixed sum of money to make certain classes of disbursements which entrusted to an officer is known as A:-Temporary advance B:-Miscellaneous advance C:-imprest amount D:-Mobilisation advance Correct Answer:- Option-C Question54:-The unspent balance of temporary advance should be remitted back to the disbursing officer after the expiry of a period of _____ months A:-two months B:-one month

C:-six months D:-three months Correct Answer:- Option-D Question 55:-An amount of Rs. 5,000/- was sanctioned to an assistant engineer as imprest account. While recouping the same for Rs. 3,000/-, his divisional officer reduced the imprest amount to Rs. 4,000/- from Rs. 5,000/-. How much amount is eligile to the assistant engineer as recoupment? A:-Rs. 1,000/-B:-Rs. 2,000/-C:-Rs. 4,000/-D:-Rs. 3,000/-Correct Answer:- Option-B Question56:-All objections inrespect of disallowed amounts in the imprest account should be settled within a maximum period of _____ months. A:-Three months B:-six months C:-two months D:-one month Correct Answer:- Option-A Question57:-What is Bin Card? A:-Constitute the basic quantity record of stock transactions B:-Cost statement of stock C:-Both quantity and cost statement of stock D:-None of the above Correct Answer:- Option-A Question58:-Payment of bills for stock received are made on what basis? A:-Stock register B:-Entries in the goods received sheet C:-Registor of indents D:-Registor of works Correct Answer:- Option-B Question59: The cost of maintenance such on oiling, greasing etc. of plant and machinery newly acquired and held under stock pending issue to works is to be treated on A:-Part of hire charges B:-Part of cost C:-Part of contingent charges D:-Part of the storage charges Correct Answer:- Option-D Question60:-What is the rate of recovery towards the cost of materials issued to the work in excess of the bonafide requirements, when the issue rate is less than market rate? A:-Issue rate B:-Issue rate plus 50% of market rate C:-Market rate D:-Market rate plus 10% of issue rate Correct Answer:- Option-C Question61:-The payment of full cost of the materials issued or transferred local bodies or private individuals is to realised as _ A:-In advance B:-After the delivery of the materials C:-Subject to availability of funds D:-None of the above Correct Answer:- Option-A Question62:-The tools and plants of a division are of the following two kinds specify A:-Heavy tools and plants and light tools and plants B:-Running tools and plants and defunct tools and plants C:-Ordinary tools and plants and special tools and plant D:-None of the above Correct Answer:- Option-C Question63:-The pay and allowances of special Tahsildar employed for the land acquisition for KSEBL is debited to which department? A:-LSGD B:-PWD C:-Revenue D:-KSEBL Correct Answer:- Option-D Question64:-How the remissions of revenue allowed before collection, be treated? A:-Refunds of revenue **B:-Reduction of demands** C:-Reduction of receipts D:-None of the above Correct Answer:- Option-B Question65:-How the expenditure for the Land acquisition for two or more non-commercial departments conjointly be treated? A:-Debited to revenue department B:-Divided equally among departments C:-Debited to PWD D:-Wholly debitable to the department for which the greater part of the land was acquired Correct Answer:- Option-D Question66: A sub divisional officer written in the M. Book of the entry "measured in my presence" instead of check measuring : Comment : A:-The action is incorrect and cannot be accepted B:-Can be accepted C:-Can be accepted, if agreement authority permits D:-50% of measurements can be admitted Correct Answer:- Option-A Question67:-The legislature make grant-in-advance stating the total sum required and the various amounts required for each department is known as A:-Budget estimate B:-Vote on Account C:-Supplementary grants D:-Re-appropriation

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Correct Answer:- Option-B Question68:-Expenditure for new service not included in the budget estimate can be incurred on A:-on the approval of accountant general B:-on the approval of Chief Engineer C:-on presenting supplementary statement of expenditure before the legislature D:-on the approval of secretary administrative department Correct Answer:- Option-C Question69:-What is the procedure for getting sufficient amount for a particular service as the amount authorised as per Annual Appropriation Act for the current year is found insufficient for that year A:-Supplementary appropriation B:-Demand for grant C:-Budget estimate D:-Re-appropriation Correct Answer:- Option-A Question70: Based on the report of Public Account Committee, the excess expenditure noticed after the close of the financial year can be regularised by the A:-Government B:-Legislature C:-Committee of Chief Engineers D:-Committee of Secretaries Correct Answer:- Option-B Question71:-What is the basis for transferring government building of one service department to another in the state A:-on realising market value B:-on realising the rate assessed by registration department C:-on realising the amount assessed by EE, Buildings D:-on free of charge Correct Answer:- Option-D Question 72:-How the lapsed or confiscated deposits credited to government account, can be released? A:-can be released by the Chief Engineer B:-can be released by government C:-can be released with the pre audit by accountant general D:-can be released by the divisional officer Correct Answer:- Option-C Question73:-The amount of rent on account of letting out public land to a person, not in government service, which received in advance should be credited to A:-PW receipts B:-Miscellaneous PW advances C:-PW deposits D:-Revenue Correct Answer:- Option-D Question 74:- How the total expenditure can be checked if two or more divisions are the disbursing officers of estimate of single sanction A:-through separate working estimate B:-through separate revised estimate C:-through financial sanction D:-through technical sanction Correct Answer:- Option-A Question75:-How the outstanding balances inrespect of suspense and deposit heads of one abolishing division to the successor division be amalgamated? A:-Account adjustment B:-Proforma adjustment C:-Suspense adjustment D:-Miscellaneous PW adjustment Correct Answer:- Option-B Question 76:-The amount of penalty imposed on a contractor, due to the abandonment of the work which resulted in the increase of cost of work, be treated as A:-Credited revenue B:-will be released to the contractor C:-reduction of the expenditure D:-will be utilised for road safety works Correct Answer:- Option-C Question77:-A divisional officer included security deposits of contractors in the ledger account, Comment A:-It is incorrect B:-It is correct C:-It is to be included also through the regular accounts D:-None of the above Correct Answer:- Option-A Question78:-Divisional officers may sanction secured advances to the contractors on the guarantee of imperishable materials brought to site of work to a maximum of ______% of value of such materials A:-50% B:-90% C:-75% D:-100% Correct Answer:- Option-C Question79:-What is the maximum periodicity of carrying out the work using materials for which secured advances are made? A:-two months B:-three months C:-one month D:-six months Correct Answer:- Option-B Question80: Which is the simple form of voucher intended to be used for all miscellaneous payments A:-K.P.W. Form No. 22 B:-K.P.W. Form No. 23 C:-K.P.W. Form No. 23A D:-K.P.W. Form No. 24 Correct Answer:- Option-D

Question81:-When the wages of members of the part time / seasonal work charged establishment falls due for payment for a month A:-last working day of the calendar month B:-first working day of the following month C:-as and when the member desires the payment D:-as and when sufficient funds obtained Correct Answer:- Option-B Question82:-A numerical account of all departmental materials showing the receipts, issues and balances in respect of work is known as A:-Materials-at-site (M.A.S) account B:-Goods Received sheet C:-Store indent D:-Works Register Correct Answer:- Option-A Question83:-The carriage or incidental charges of conveying the materials beyond the place, as per agreement, to take delivery are to be borne by A:-Government B:-Borne by government and the contractor equally C:-By the contractor himself D:-None of the above Correct Answer:- Option-C Question84:-Supervision charges are exempted for issue of stock materials on the following reason A:-If it is sold to the public B:-If it is sold to private firm C:-If it is sold to contractor but not for dept. work D:-Issued for bonafide use on works Correct Answer:- Option-D Question85:-What is the rate of recovery of materials issued to a work but the supply where of by government was not provided in the agreement A:-Market rate or the issue rate plus 20% supervision charges whichever is higher B:-Market rate only C:-Issue rate only D:-Market rate plus supervision charges Correct Answer:- Option-A Question86:-The loss by the disposal of surplus materials of work at less than the book value is to be debited to A:-Miscellaneous PW advances B:-PW deposits C:-the work for which the materials were originally purchased D:-Suspense head 'materials' Correct Answer:- Option-C Question87:-If the final account of a contractor shows that he has already been overpaid but its immediate recovery is not practicable, then how the excess can be removed from the account of the work A:-The excess should be removed by debit to CSS claim B:-By debit to miscellaneous public works advances C:-By debit to PW deposit D:-None of the above Correct Answer:- Option-B Question88:-The register of works maintained in the divisional office are posted with the entries monthly from which document A:-Contractor's ledger B:-M.A.S. Account C:-Goods received sheets D:-Works Abstracts Correct Answer:- Option-D Question89:-The expenditure towards the ceremonies connected with the inauguration to the works will be debited to A:-contingencies of the sanctioned estimate B:-office expenses C:-separate works under maintenance head D:-none of the above Correct Answer:- Option-A Question90:-Works under lumpsum contracts should be executed after obtaining sanction from A:-Government **B:-Chief Engineer** C:-Accountant general D:-Superintending Engineer Correct Answer:- Option-A Question91:-Deposit works and local loan works are the two classes of works. A:-Government works B:-Non-Government works C:-Central road fund works D:-None of the above Correct Answer:- Option-B Question92:-How the refund of unexpended balance at the credit of "Deposits" be made to the local body in the case of deposit works to which Government have contributed A:-Agreement authority is authorised to make such refund B:-Can be refunded with the concurrence of accountant general C:-Divisional officer is competent to make refund D:-Sanction from Government is required for such refund Correct Answer:- Option-D Question93:-What charge is exempted from payment in respect of works executed on behalf of panchayats and construction work under the poor housing scheme for the weaker sections in the state A:-Scrutiny charges B:-Valuation charges C:-Supervision charges D:-Centage charges and all other charges / fees Correct Answer:- Option-D Ouestion 94: In works accounts, entries intended to transfer an item of receipt or charge from the account of a work in progress or of a regular head of account to the account of another work or head is termed as A:-Book adjustment

B:-Remittance transaction C:-Transfer entry D:-None of the above Correct Answer:- Option-C Question95:-What types of revenues are taken into account while preparing budget estimate for revenue? A:-Taxes and other incomes under proposal B:-Existing rates of taxes etc sanctioned by Government C:-Make an increase in the existing rates of taxes D:-Make a decrease in the existing rates of taxes Correct Answer:- Option-B Question96:-Budget estimate for expenditure are divided into how many parts A:-three B:-four C:-two D:-only one part Correct Answer:- Option-C Question97: A tenant who is in receipt of pension from treasury desires to deduct the rent from his pension. State whether this can be permitted in respect of Government building A:-Being a tenant, pensioner is treated as a private individual for the purpose of these rules and can't be admitted B:-Recoveries can be made the treasury officer C:-Deductions can be made through disbursing officer D:-Deduction of rent can be made through the treasury based on the request of the pensioner transmitted through divisional officer Correct Answer:- Option-D Question98:-What is the object of check measurement of works executed? A:-To check the arithmatical accuracy of measurements by the check measuring officer B:-To check whether the bill is prepared as per agreement executed C:-To detect errors in measurement and to prevent fraudulent entries D:-To check and ascertain the progress of the work Correct Answer:- Option-C Question99:-Specify the circumstances under which the cost of land acquisition is not passed through the public works accounts A:-when provision made for land acquisition is adequate B:-when the estimate for work is not provided with the cost of land acquisition C:-when only part payment for land acquisition made D:-none of the above Correct Answer:- Option-B Question100:-The unused forms in partly used receipt books should be ______ in respect defunct division. A:-Cancelled by the closed division B:-Reused by the successor division C:-May be returned to district form store D:-None of the above Correct Answer:- Option-A