

GAZETTE DATE : 30/10/2023

LAST DATE : 29/11/2023

CATEGORY NO: 445/2023

Applications are invited online only through 'One Time Registration' facility exclusively from the qualified Ex-servicemen candidates for appointment in the undermentioned post in Kerala Government Service. Candidates who have already registered can apply through their profile.

- 1. Name of Department** : **NCC/Sainik Welfare**
(Common Notification)
- 2. Name of Post** : **Clerk**
(From Ex-servicemen only)
- 3. Scale of Pay** : **₹.26500-60700/-**
- 4. No. of Vacancies** : **District Wise**
 - 1.Thiruvananthapuram - 12
 - 2.Kollam - 03
 - 3.Pathanamthitta - 06
 - 4.Alappuzha - 04
 - 5.Kottayam - 04
 - 6.Idukki - Anticipated Vacancies
 - 7.Ernakulam - 08
 - 8.Thrissur - 02
 - 9.Palakkad – 01
 - 10.Malappuram - 03
 - 11.Kozhikode – 01
 - 12.Wayanad – Anticipated Vacancies
 - 13.Kannur – 03
 - 14.Kasargod- Anticipated Vacancies

One (01) vacancy each for the post of Clerk in NCC/Sainik Welfare Department in Idukki , Wayanad and Kasargod districts set apart as per RPWD Act 2016 due to the non availability of candidates belonging to DA-Low Vision Category ,in the previous Ranked Lists for this post ,will be filled up from the candidates in the same DA Categories from the Ranked List published for the respective Districts as per this Notification.If Candidates are not available in the respective DA Category,the vacancy will be filled up from other available DA Categories and in the absence of DA Candidates ,the vacancy will be filled up from General Category.

- Note:
- i) Separate Ranked Lists will be prepared for each district in pursuance of this notification. The Ranked List thus prepared and published by the Commission shall remain in force for a minimum period of one year, provided that the said list shall continue to be in force till the publication of new lists after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates will be advised for appointment against aforesaid vacancies and also against the vacancies, if any, reported from both NCC and Sainik Welfare Departments during the currency of the period of three years from the list prepared in pursuance of this notification. In case no candidate is advised from the list till the expiry of the period of three years, the duration of the Ranked List shall be extended for a further period of one year or till at least one candidate is advised from the lists whichever is earlier.
 - ii) Applications should not be submitted to more than one district in response to this notification. If applications are submitted contrary to the above direction, and if he/she is selected, his/her name will be removed from the Ranked list and disciplinary action will be taken against him/her. Candidates should submit the application for this post to the concerned District office and should note the name of the concerned district against the relevant column of the online application.

iii) The selection in pursuance of this notification will be made on district wise basis, subject to the special conditions laid down in G O (Ms) No.154/71/PD dated 27.05.1971. A candidate advised for appointment in one district from the Ranked List prepared for that District is not eligible for transfer to another district within a period of five years from the date of commencement of regular service in the former district. Even if transfer is allowed after 5 years, it will be subject to the rules in G.O. (P) No. 36/91/P&ARD dated 02.12.1991, in case of inter district transfers within the same department and G.O.(P) No. 5/2013/P&ARD dated 06.02.2013 in the case of inter- departmental transfers. But as per G.O.(P) 12/96/ P&ARD dated 16.03.1996, the condition of 5 years service is not applicable for the transfer to the Districts of Idukki, Wayanad and Kasaragod. This concession will be available only for getting transfer into these districts, but not for getting transfer out of these districts and this concession will be granted only once in the career of a Government Servant. Candidates already in Government Service holding the post in any one district are prohibited from applying for the same post in another District but they can apply to higher posts when notified.

iv) Candidates willing to be appointed to Security Posts like Store Keeper, Cashier etc for which Fidelity Guarantee Policies are required shall submit their willingness at the time of verification of documents. The fact will be noted against their names in the Ranked Lists. Such candidates are also eligible for appointment to posts for which no Fidelity Guarantee is necessary if their turn for recruitment arise. But if such candidates who have noted their willingness to be appointed for Security Posts, refuse the advice of the Commission to such post, they will not be further advised from that list and their names will also be deleted from the Ranked List.

v) 4% of the total vacancies reported shall be reserved for eligible Differently Abled Candidates with disabilities as specified vide G.O(P)No.07/2022/SJD Dated 28/10/2022.

LINK:

https://www.keralapsc.gov.in/sites/default/files/inline-files/g_o_p_7_2022_sjd_dtd_28_10_2022.pdf

vi) Candidates will be advised from the Ranked List for appointment against the Head Quarters vacancies without their consent. Vacancies arising in the Head Quarters will be filled up according to the terms and conditions of GO (Ms) No. 154/71/PD dated 27.05.1971 commencing from Thiruvananthapuram District. Such candidates will be eligible for transfer to another district as per the terms and conditions in G.O.(Ms) No. 442/80/GAD dated 26.09.1980.

vii) Selection to this post will be made on the basis of a Competitive Test of the SSLC Standard. The selection test will be conducted at different centres in each district.

5. Method of Appointment : Direct Recruitment (From Ex Servicemen candidates only)

6. Age Limit : 18 – 36 Only candidates born between 02.01.1987 and 01.01.2005 (both dates included) are eligible to apply for this post with usual relaxation to Scheduled Caste /Scheduled Tribe and Other Backward Communities.
For concessions allowed in upper age limit, subject to the condition that the maximum age limit shall in no case exceed 50 (fifty) years (including all concessions). Please see para (2) of the General Conditions under Part II of this notification.

7. Qualifications : A Pass in SSLC or its equivalent examination.

- Note:**
- 1) Only Ex-servicemen are eligible to apply for this post.
 - 2) Rule 10 (a) ii of Part II of the KS & SSR is applicable.
 - 3) In addition to the qualifications prescribed in the notification, the qualifications recognized by executive orders or standing orders of Government as equivalent to a qualification specified for a post, in the Special Rules or found acceptable by the Commission in cases where acceptance of equivalent qualifications is provided for in the rules and such of those qualifications which pre-suppose the acquisition of the lower qualification prescribed for the post, shall also be sufficient for the post. The copy of the Government orders declaring equivalent/higher qualifications shall be produced as and when required by the Commission.

8. Mode of Submitting Application:-

(A) Candidates shall register as per 'ONE TIME REGISTRATION' system on the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' for applying for the post. Candidates who have registered shall apply by logging on to their profile using their User- ID and password. Candidates shall click on the 'Apply Now' button of the respective posts in the Notification link for applying for a post. The photograph uploaded in the profile of the candidate who have already registered should be taken after 31.12.2013. Candidates who are creating profile from 01.01.2023 onwards must upload photograph which is taken within six months. Name of the candidate and date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile ,candidates must ensure correctness of the information in their profile. They must quote the User- ID for further communication with the Commission. Applications once submitted will be received as provisional and particulars shall not be deleted or altered after submission. Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application. Applications submitted not in accordance with the conditions of the notification will be summarily rejected if non compliance with the notification is found in due course of processing. Original documents to prove qualification, experience, community, age etc., have to be produced as and when called for.

(B) If written/OMR/Online Test is conducted as part of this selection, candidates possessing requisite qualification as per Para 7 above alone shall submit a Confirmation for writing the examination through their One Time Registration profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The application of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of admission tickets will be published in the examination calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phones registered in it. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination.

(C) Candidates who have AADHAAR card should add AADHAAR card as I.D. Proof in their profile.

9. Last Date for receipt of Application : 29.11.2023 Wednesday up to 12 midnight.

10. Address to which applications are to be sent:- www.keralapsc.gov.in

11. Special Instructions to candidates.

i) In the case of difference in Caste/Community claimed in the application and that entered in SSLC book, the candidate shall produce a gazette notification in this regard, along with Non-creamy layer certificate/Community certificate at the time of certificate verification.

ii) Candidates are required to acquaint themselves with the instructions given in the notification as Part II ,General Conditions before submitting application for the post. Applications which are not submitted in accordance with the terms and conditions laid down in the General Conditions are liable to be rejected.

iii) Appropriate disciplinary action as per Rule 22 of the Kerala Public Service Commission Rules of Procedure 1976 shall be initiated against those candidates who submit applications with bogus claims of qualification regarding education, experience etc. and are liable to be disqualified for being considered for a particular post or debarment from applying to the Commission either permanently or for any period or the invalidation of their answer scripts or products in a written/practical test or the initiation of criminal or other proceedings against them or their removal or dismissal from office or the ordering of any other disciplinary

action against them if they have already been appointed, or any one or more of the above.'

(For details including ,Photo,ID Card etc please see the General Conditions given below as part II of this Notification)

**SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION**