

GAZETTE DATE: 29/12/2023

LAST DATE : 31/01/2024

CATEGORY NO:601/2023

Applications are invited from qualified candidates for appointment in the under mentioned post. Application must be submitted online through the official website of the Commission after 'One Time Registration'. Candidates who have already registered can apply through their profile. Applications submitted in any other manner will be summarily rejected.

- 1) Department : **Various**
- 2) Name of post : **Ayah**
- 3) Scale of pay : **₹ 23,000-50,200/-**
- 4) Number of vacancies : District-wise
Thrissur - 03 (Three)

Notes:-

- (i) A Ranked List will be prepared for the district in pursuance of this notification. The Ranked list thus prepared and published by the Commission in pursuance of this notification shall remain in force for a minimum period of one year provided that the said list will continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates will be advised for appointment against the aforesaid vacancy and also against the vacancies, if any reported during the currency of the list. In case no candidate is advised from the ranked list till the expiry period of three years, the duration of the ranked list shall be extended for a further period of one year or till at least one candidate is advised from the list whichever is earlier.
 - (ii) The vacancies reported from Social Justice department will also be advised from the Ranked List prepared in pursuance of this notification.
 - (iii) The selection in pursuance of this notification will be made on a Revenue District basis, subject to the special conditions laid down in G.O.(MS) No.154/71/PD dated, 27/05/1971. A candidate advised for appointment in one revenue district from the Ranked List prepared is not eligible for transfer to another district unless he/she completes five years continuous service from the date of commencement of service in the former district. Even if transfer is allowed after five years, it will be subject to the rules in G.O(MS) No. 4/61/PD, dated 02.1.1961. Candidates already in Government service holding this post in any one district are prohibited from applying again for this post. But candidates can apply for the post higher/lower than this post as and when notified.
 - (iv) Candidates should submit application for the post to the above district and should note the name of that district against the relevant column in the application.
- 5) Method of appointment : Direct Recruitment.
 - 6) Age Limit : 18-36 , Only candidates born between 02.01.1987 and 01.01.2005 (both dates included) only are eligible to apply for this post. SC/ST candidates and Other Backward Classes are eligible for usual age relaxation.

Note:- 1) For concessions allowed in upper age limit, subject to the condition that the maximum age limit shall in no case exceed 50 years of age, please see para 2 of general condition under Part II of this notification.

7) Qualifications:-

- 1) Should have passed Standard VII and should not have acquired graduation.

- 2) Should possess Experience certificate for not less than one year as 'Ayah' of children gained from a Government Institution or from any institution registered under the Societies Registration Act 1860 (Central Act XXI of 1860) or the Travancore Cochin Literary Scientific and Charitable Societies Registration Act 1955 (XII of 1955) or any institution run by the local bodies using Government grant or from any autonomous grant-in-aid institutions.

Note:-

- (i) Experience mentioned in item 2 should be the one gained after acquiring the General Educational Qualification prescribed in item 1
- (ii) The post of Ayah in all the Departments shall be reserved exclusively for women candidates.
- (iii) In the case of Scheduled Castes/Scheduled Tribes category, in the absence of experienced qualified candidates, candidates with basic educational qualification shall be considered for appointment. They shall be deputed for training for experience as specified in item 2 above during their period of probation.
- (iv) KS & SSR part II Rule 10(a) II applicable. In addition to the qualifications prescribed in the notification, the qualifications recognized by executive orders or standing orders of Government as equivalent to a qualification specified for a post, in the special Rules or found acceptable by the Commission in cases where acceptance of equivalent qualification is provided for in the rules and such of those qualifications which pre-suppose the acquisition of the lower qualification prescribed for the post, shall also be sufficient for the post. The copy of the Government orders declaring equivalent/higher qualifications shall be produced as and when required by the Commission.
- (v) All Experience Certificates shall be duly certified by the Controlling Officer/Head of Office of the Government concerned.
- (vi) The genuineness of the experience certificate shall be subjected to verification and legal action will be taken against those candidates who produce bogus experience certificates.
- (vii) Candidates who claim experience qualification should obtain experience certificate in the format given below itself and enter details regarding experience (certificate number, date, name of post, period, issuing authority, name of institution etc) and upload scanned image of the same in the profile to make submission of application possible. Candidates should produce the experience certificate as and when called for the same by the Commission.

The Certificate to be produced in proof of Experience shall in the form given below

CERTIFICATE OF EXPERIENCE

Name of the Institution (Govt/Regd.society/
Local body/Grant-in-aid Institution) :

Register Number (SSI Registration or any other
Registration Number and date of Registration) :

Authority Issued Registration :

Issued to (here enter Name and Address)

.....
.....

This is to certify that the above mentioned person has worked/has been working in this institution as **Ayah of Children** (here enter the name of the post held and the nature of assignment held in

the capacity) on Rs.....per day/per mensem for a period of.....years
.....months.....days fromto.....

Signature with the date,
Name and Designation of the Issuing Authority with
Name of the Institution

Place :

Date :

(Office Seal)

DECLARATION

Certified that Smt..... mentioned in the above experience Certificate has actually worked/is working as..... (specify the nature of employment) in the above Institution during the period mentioned there in as per the entry in the above Register maintained by the employer as per the provision of.....act (Name of Act/Rules to be specified) .

I am the authorized person to inspect the Registers kept by the employer as per the provision of the Act/Rules of the.....State/Central Act.

Signature with date,
Name of Attesting Officer with
Designation and Name of Office, who is the notified
Enforcement Officer as per the Act/Rules.

Place:

Date :

(Office Seal)

8) **Method of submitting applications:-**

- (a) Candidates must register as per “ ONE TIME REGISTRATION” with the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to apply for a post. The photograph uploaded should be taken after 31.12.2013. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of taking but while creating new profile, photographs uploaded should be those taken within six months. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile, candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application.** The Application will be summarily rejected if non-compliance with the notification is found in due course of processing. Original documents to prove qualification, experience, community, age etc. have to be produced as and when called for.
- (b) Candidates who have AADHAAR card should add AADHAAR card as ID Proof in their profile.

- 9) Last Date for receipt of applications : **31.01.2024** Wednesday upto 12.00 Midnight.
- 10) **Website to which applications are to be sent** : www.keralapsc.gov.in
- 11) If written Test/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Programme itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phones registered in it. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination.

12) SPECIAL INSTRUCTIONS TO CANDIDATES :

- (i) In the case of difference in Caste/Community claimed in the application and that entered in SSLC Book the candidate shall produce a gazette notification in this regard, along with Non-Creamy Layer certificate/Community Certificate at the time of certificate verification.
- (ii) Candidates are required to acquaint themselves with the instructions given in the notification as Part II, General Conditions before submitting application for the post. Applications which are not submitted in accordance with the terms and conditions laid down in the General Conditions are liable to be rejected.
- (iii) Appropriate disciplinary action as per Rule 22 of the Kerala Public Service Commission Rules of Procedure 1976 shall be initiated against those candidates whose submit applications with bogus claims of qualification regarding education, experience etc. and are liable to be disqualified for being considered for a particular post or debarment from applying to the Commission either permanently or for any period or the invalidation of their answer scripts or products in a written/ practical test or the initiation of criminal or other proceedings against them or their removal or dismissal from office or the ordering of any other disciplinary action against them if they have already been appointed, or any one or more of the above.

(Candidates must see the General Conditions in Part II of the Gazette Notification for instructions regarding photo, ID Card etc.)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION