

CATEGORY NO: 621/2023 - 623/2023**NCA NOTIFICATION**

Applications are invited online only exclusively from qualified candidates belonging to **Dheevera/Latin Catholic / Anglo Indian /Muslim** communities of Kerala State for appointment in the under mentioned post.

1. Department : **Scheduled Tribe Development**
2. Name of post : **Cook**
3. Scale of pay : **₹ 23000 – 50200/-**
4. Number of Vacancies : **District wise – Kollam**

Cat. No.	Community	No. of vacancies	Stage
621/2023	Dheevera	1	I st NCA
622/2023	LC/AI	1	I st NCA
623/2023	Muslim	1	I st NCA

Note:-

- (i) Candidates can apply online only by One Time Registration on www.keralapsc.gov.in. Applications submitted in any other manner will be summarily rejected.
- (ii) This is the first NCA notification for the post for Kollam district due to non availability of Dheevera, LC/AI and Muslim candidates in the Ranked List notified vide Cat.No. 138/2015 in the gazette dated 29.05.2015
- (iii) The Ranked list will be prepared for Kollam district in pursuance of this notification. Ranked List thus prepared and published as per this notification shall remain in force until candidates are advised and appointed against the above identified vacancies earmarked for the above communities and remain unfilled due to paucity of candidates for selection till date from the ranked list published for the post

Name of District	Date of publication of Ranked List	Category No.
Kollam	14/12/17	138/2015

- (iv) Ranked List for the post of Cook in S.T Development was not available. As the qualification, scale of pay etc. for the post of Cook in S.C Development and S.T Development are same, advice was made against the vacancies of Cook in S.T Development after obtaining willingness from candidates in the Ranked List for Cook in S.C Development Department. This Notification is prepared to fill the NCA turns occurred due to the above advice
- (v) Candidates belonging to the above reservation communities shall submit application for this post to Kollam District and shall note the name of that district against the relevant column in the online application
- (vi) The selection in pursuance of the notification will be made on a Revenue District basis, subject to the special conditions laid down in G.O. (Ms)No.154/71/PD dated, 27.05.1971. A candidate advised for appointment in one Revenue District from the Ranked List prepared is not eligible for transfer to another district unless he/she completes five years continuous service from the date of commencement of service in the former district. Even if transfer is allowed after five years, it will be subject to the rules in G.O(P)No.36/91/P&ARD dated 02.12.91. Candidates already in Government service holding the same post in any one district are prohibited from applying again for this post,

but they can apply to higher posts when notified.

5. **Method of appointment** : Direct Recruitment (from among the candidates belonging to Dheevara,LC/AI, Muslim communities only) Applications submitted by candidates belonging to the communities other than those notified will be summarily rejected. No rejection memo will be issued to those candidates.
6. **Age Limit** : 18-39. Only Candidates born between 02.01.1984 and 01.01.2005 (both dates included) are eligible to apply for this post [including the relaxation as per para 2 (i) of Part II of General Conditions].

Note:- For concessions allowed in upper age limit, subject to the condition that the maximum age limit shall in no case exceed 50 years, please see para 2 of the General Conditions under Part II of this notification [except para 2 (i)]

7. **Qualifications:-**

- (i) A Pass in 10th Std or its equivalent
- (ii) K.G.C.E in Food Production from Government Food Craft Institute or any other equivalent qualification recognised by Government of Kerala.

Link:

[Equivalent qualification admitted in the previous selection](#)

[Equivalent qualification admitted in the previous selection](#)

[Equivalent qualification admitted in the previous selection](#)

Probation:- Every person appointed to the category shall be on probation for a total period of one year on duty within a continuous period of three years.

Note:- i) Rule 10 (a) (ii) of Part II of K.S & S.S.R is applicable.

ii) In addition to the qualifications prescribed in the notification, the qualifications recognized by executive orders or standing orders of Government as equivalent to a qualification specified for a post, in the special Rules or found acceptable by the Commission in cases where acceptance of equivalent qualifications is provided for in the rules and such of those qualifications which pre-suppose the acquisition of the lower qualification prescribed for the post, shall also be sufficient for the post. The copy of the Government Orders declaring equivalent/higher qualifications shall be produced as and when required by the Commission.

8. **Mode of submitting applications:-**

Candidates must register as per "ONE TIME REGISTRATION" with the official website of Kerala Public Service Commission viz. www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to apply for a post. The photograph uploaded in the profile should be one taken after 31.12.2013. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion in white background. The photograph once uploaded meeting all requirements shall valid for 10 years from the date of taking photograph. Candidates creating new profile shall upload photograph taken within six months. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile, candidates must ensure the correctness of the information in their profile. They must quote the User ID for further communication with the

Commission. Applications submitted is provisional and cannot be deleted or altered after submission. Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application. The application will be summarily rejected if non compliance with the notification is found in due course of processing. Original documents to prove qualification, community, age etc. have to be produced as and when called for. Candidates who have AADHAAR card should add AADHAAR card as I.D proof in their profile

9. **Last Date of receipt of applications** : **31.01.2024** Wednesday upto 12.00 Midnight.
- 10 **Address to which applications are to be sent** : www.keralapsc.gov.in.
11. If a Written Test/OMR/Online Examination is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their 'One Time Registration' profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of test. The applications of candidates who do not submit confirmation within the stipulated period will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calender itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phones registered in it. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination. As per Rule 22 of the KPSC Rules of Procedure, 1976 appropriate disciplinary action will be taken against those candidates who submit application for the post with false claims of possession of prescribed qualification, experience etc. and give confirmation for examination, irrespective of the fact that they have appeared or not for the examination.
- 12 **Special Instructions to Candidates**
 1. In the case of difference in Caste/Community claimed in the application and that entered in SSLC book, the candidate shall produce a gazette notification in this regard, along with Non-creamy layer certificate /Community certificate at the time of certificate verification.
 2. Candidates are required to acquaint themselves with the instructions given in the notification as Part II ,General Conditions before submitting application for the post. Applications which are not submitted in accordance with the terms and conditions laid down in the General Conditions are liable to be rejected.
 3. Appropriate disciplinary action as per Rule 22 of the Kerala Public Service Commission Rules of Procedure 1976 shall be initiated against those candidates who submit applications with bogus claims of qualification regarding education , experience etc. and are liable to be disqualified for being considered for a particular post or debarment from applying to the Commission either permanently or for any period or the invalidation of their answer scripts or products in the written/practical test or the initiation of criminal or other proceedings against them or their removal or dismissal from office or the ordering of any other disciplinary action against them if they have already been appointed ,or any one or more of the above

(For details including photo, ID Card etc please see the General Conditions given below as Part II of this Notification)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION