

GAZETTE DATE : 30/12/2023

LAST DATE : 31/01/2024

CATEGORY NO: 691/2023

Part I (General Category)

Applications are invited online only by '**One Time Registration**' from qualified candidates for appointment to the under mentioned post in Kerala State Co-operative Agricultural and Rural Development Bank Limited . Candidates who have registered already, can apply through their profile.

- 1 Name of concern : Kerala State Co-operative Agricultural and Rural Development Bank Limited**
- 2 Name of post : Driver cum Office Attendant (Light Motor Vehicle)**
- 3 Scale of Pay : ₹19050-52800/-**
- 4 Number of Vacancy : 5(Five)**

Differently abled candidates are not eligible to apply for the post.

Note:-

- 1) The above mentioned vacancies are now in existence for General Category of this post. The vacancies further reported for this post from **Kerala State Co-operative Agricultural and Rural Development Bank Limited** will be filled by apportioning the same in the ratio of 1 : 1 between General Category (Part I) and Society Category (Part II).The first vacancy will be given to General Category. Separate notification will be issued under Part II for filling up the vacancies earmarked for Society Category. The rules of reservation as laid down in General Rules 14-17 of KS&SSR 1958 will be followed for appointment from both the Ranked lists.
- 2) The ranked list prepared and published by the Commission in pursuant to this notification shall remain in force for a minimum period of one year and a maximum period of three years, provided that the said Ranked list will not continue to be in force if a new Ranked list is published after the expiry of the minimum period of one year. In case no candidate is advised from the Ranked list till the expiry of the period of three years, the duration of the ranked list shall be extended for a further period of one year or till atleast one candidate is advised from the list, whichever is earlier. Candidates will be advised for appointment against the aforesaid vacancies and the apportioned vacancies for the General category reported further during the period of currency of the Ranked list.
- 3) The selection in pursuance of this notification will be made on statewide basis.
- 5 Probation :** Every person appointed to this post shall from the date on which he/she joins the duty be on probation for a period of one year on duty within a continuous period of two years.
- 6 Method of appointment :** Direct Recruitment.
- 7 Age Limit:** 18- 40 years. Candidates born between 02.01.1983 and 01.01.2005 (Both dates included) are eligible to apply for this post.Other Backward Communities and SC/ST Candidates are eligible for usual age relaxation.(For other conditions regarding the age relaxation please see Part-2 of

the General Conditions).

Note:-

For concession allowed in upper age limit subject to the condition that the maximum age limit shall in no case exceed 50 (fifty) years, please see Sub paras i, ii, iii, iv, and vi of Para (2) of the General Conditions under part II of this Notification. Relaxation of age will be allowed to all provisional employees of the 29 (twenty nine) Co-operative institutions mentioned in G. O. (P) No. 41/98 dated 09.03.1998 (whether they continue in service or relieved from service) who have been appointed through the Employment Exchange to the extent of their provisional service provided they possess a minimum service of one year in the provisional appointment. The maximum period of relaxation allowed to such persons will be five years. Once they get appointment on regular basis, the concession will not be available for further appointment to any other post. The candidates who are entitled to the above concession shall note the details there of in the respective column of the application and submit certificate (original) obtained from the Head of Office or Head of Department or Appointing Authority of the Co-operative Institutions concerned, when the Commission calls for. The certificate should contain all the relevant particulars such as the post in which the applicant has/ had provisional service, the scale of pay, name of the Co-operative Institution in which he/ she has/ had worked, the date of commencement of provisional service and the date of termination of the provisional service. It should also be noted in the certificate that the applicant is not holding regular appointment under the Co-operative Institution. The original certificate thus produced will not be returned to the candidate.

8 Qualifications:

1. A Pass in Std VII or equivalent qualification
2. Must possess a current Motor Driving Licence of 3 years standing to drive Light Motor Vehicles with Drivers Badge. The Driving Licence should be valid at all stages of selection, viz, on the date of application, the last date for receipt of applications, examination, practical test/ interview and the date of appointment.
3. **Medical Fitness** : Should be medically fit as per the standards specified below
 - (i) Ear : Hearing should be perfect.
 - (ii) Eye : (Both the Eyes)

Distant Vision	- 6/6 snellen
Near Vision	- 0.5 snellen
Colour Vision	- Normal
Night Blindness	- Nil
 - (iii) Muscles and joints : No Paralysis and all Joints with free movements.
 - (iv) Nervous System : Perfectly normal and free from any infectious diseases.

Note:-

(1) : A practical test including 'T' test to assess the proficiency in driving will be conducted by the Kerala Public Service Commission. Only those who qualify 'T' test will be considered for Road Test.

(2) : Candidates should produce a Medical Fitness Certificate from a Medical Officer not below the rank of an Assistant Surgeon and a medical certificate regarding the vision obtained from an ophthalmologist in Government Service (in the prescribed form) as and when called for by the Commission. Form of Medical Certificates are given below.

Form of Medical Certificate regarding physical fitness

FORM OF MEDICAL CERTIFICATE REGARDING PHYSICAL FITNESS FOR THE POST OF DRIVER

(To be filled up by a Medical Officer not below the rank of an Assistant Surgeon)

1. What is the applicant's apparent age ?
2. Is the applicant to the best of your judgment, subject to epliepsy, vertigo or any mental ailment likely to affect his efficiency ?
3. Does the applicant suffer from any heart or lungs disorder which might interfere with the performance of his duties as a driver ?
4. Does the applicant suffer from any degree of deafness, which would prevent his hearing the ordinary sound signals ? Is his hearing perfect ?
5. Has the applicant any deformity or loss of finger, which would interfere with the efficient performance of his duties as a driver ?
6. State of Muscles and Joints (No paralysis and all joints with free movements)
7. State of Nervous System (Perfectly normal and free from any infectious diseases)
8. Does he show any evidence of being addicted to the extensive use of alcohol, tobacco or any intoxicants ?
9. Marks of Identification

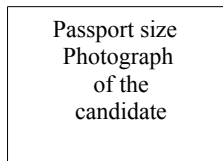
(1)

(2)

He is physically fit for the post of

I certify to the best of my knowledge and belief that the applicant Shri.
..... is the person herein above described and that the attached photograph has a reasonably correct likeness.

(The signature of the Medical Officer shall be affixed on the photograph)



Signature :

Name :

Place :

Designation & Official Address :

Date :

(Seal)

Form of Medical Certificate from Ophthalmologist Regarding Vision

FORM OF MEDICAL CERTIFICATE REGARDING VISION FOR THE POST OF DRIVER

(To be filled up by an Ophthalmologist in Government Service)

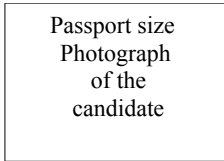
1. Is there any defect of vision ?
If so, has it been corrected by suitable spectacles so that the distant vision is 6/6 snellen and near vision is 0.5 snellen.
2. Can the applicant readily distinguish the pigmentary colours red and green ?
3. Does the applicant suffer from night blindness ?

I have this day medically examined Shri. and found that he has no defect of vision which would render him unsuitable for the post of Driver and his standards of vision are as follows :

		Standard of Vision (Eye sight without glasses)	
		<i>Right Eye</i>	<i>Left Eye</i>
1	Distant Vision Snellen Snellen
2	Near Vision Snellen Snellen

3. Field of Vision (specify whether full or not. Entry 'Normal', 'Good' etc. will be inappropriate here)
4. Colour blindness
5. Squint
6. Any morbid conditions of the eyes or lids of either eye.

His standards of vision are fit for the post of Driver.
I certify to the best of my knowledge and belief that the applicant Shri.
. . . is the person herein above described and that the attached photograph has a reasonably correct likeness.
(The Signature of the Ophthalmologist shall be affixed on the photograph leaving the face clear).



Signature :

Name :

Place : Designation & Official Address :

Date :

(Seal)

Note :- Details regarding standards of vision should be clearly stated in the certificate, as given above and vague statements such as vision Normal etc. won't be accepted. Specification for each eye should be stated separately. Special attention should be directed to the distant vision. Required standard of vision are as follows.

		<i>Right Eye</i>	<i>Left Eye</i>
(a)	Distant Vision	6/6 Snellen	6/6 Snellen
(b)	Near Vision	0.5 Snellen	0.5 Snellen
(c)	Each eye must have full field of vision.		

Note:-

- (1) Rule 10 (a) (ii) of Part II of KS&SSR is applicable.
- (2) In addition to the qualifications prescribed in the notification, the qualifications recognized by Executive Orders or Standing Orders of Government as equivalent to a qualification specified for a post, in the Special Rules or found acceptable by the Commission in cases where acceptance of equivalent qualifications is provided for in the rules and such of those qualifications which pre-suppose the acquisition of the lower qualification prescribed for the post, shall also be sufficient for the post. The copy of the Government orders declaring equivalent / higher qualifications shall be produced as and when required by the Commission.

9 Mode of submitting applications:-

- (a) Candidates must register as per ONE TIME REGISTRATION with the Official Website of Kerala Public Service Commission www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by logging on to their profile using their User- ID and password. Candidates must refrain from creating multiple profiles, non-compliance of which shall lead to forfeiture of their candidature. Candidates must click on the 'Apply Now' button of the respective posts in the Notification link to apply for a post. The photograph uploaded should be one taken after 31.12.2013. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion of the photograph. **The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. Candidates who create new profile should upload photograph taken within 6 months.** There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile, candidates must ensure correctness of the information in their profile. They must quote the User- ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a print out or soft copy of the online application for future reference. Candidates can take the print out of the application by clicking on the link 'My Applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application.** The application will be summarily rejected if non compliance with the notification is found in due course of processing. Original documents to prove qualification, age, Community etc. have to be produced as and when called for.

- (b) If Written/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their profiles for One Time Registration. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it.
- (c) Candidates who have AADHAAR Card should add AADHAAR Card as I.D proof in their profile.
- 10 Sub Paras v,vii,viii,ix,x,xi,xii & xiii in Para-2, Para-5 and Para 6 of General Conditions regarding recruitment by KPSC are **not** applicable to this post.
- 11 **Address to which applications are to be sent:** www.keralapsc.gov.in.
- 12 **Last date for receipt of application :** 31.01.2024 Wednesday up to 12 midnight.

Special Instructions to candidates

- 13 In the case of difference in Caste/Community claimed in the application and that entered in SSLC book, the candidate shall produce a Gazette Notification in this regard, along with Non Creamy Layer Certificate/Community Certificate at the time of certificate verification.
- 14 Candidates are required to acquaint themselves with the instructions given in the notification as Part II, General Conditions before submitting application for the post. Applications which are not submitted in accordance with the terms and Conditions are liable to be rejected.
- 15 Appropriate disciplinary action as per Rule 22 of the Kerala Public Service Commission rules of Procedure shall be initiated against those candidates who submit applications with bogus claims of qualification regarding education, experience etc. and are liable to be disqualified for being considered for a particular post or debarment from applying to the Commission either permanently or for any period or the invalidation of their answer scripts or products in a written/practical test or the initiation of criminal or other proceedings against them or their removal or dismissal from office or the ordering of any other disciplinary action against them if they have already been appointed, or any one or all of the above.

(For details including photo, ID cards etc, refer to the General Conditions at the end of the Gazette Notification).

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION