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**KERALA PUBLIC SERVICE COMMISSION
DISTRICT OFFICE, KOLLAM**

No.QEA-1/2/2019-KPSC-DOKLM

Kollam
Dated : 10-02-2024

QUOTATION NOTICE

Sealed quotations are invited for AMC (Annual Maintenance Contract) **on per copy basis** of 1 (one) number of below metioned photocopier at the District Office of Kerala Public Service Commission, Andamukkam, Kollam.

SCHEDULE OF ITEM

Sl No	Make	Model	Serial No
1	SHARP	AR-6020Nv	03006542

Superscription

Quotation No: 1/2024

Last date and time for receipt of quotation : 24/02/2024, 3.00 PM

Date and time for opening quotation:24/02/2024, 5.00 PM

Date up to which rates are to be firm: One year from the date of contract

Name and designation of purchasing officer: **THANKAM T A**

District officer

**Kerala Public Service Commission,
District Office, Kollam**

Terms and conditions.

- 1) Rates quoted will be inclusive of all taxes.
- 2) Duration of this contract is for a period of one year.
- 3) In case of complaints, promptness of service and proper functioning of the machine should be ensured within the next working day.
- 4) The right to reject any quotation in full or in part without assigning any

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reason thereof is reserved with the purchasing authority.

5) The payment terms will be clearly mentioned in the Quotation.

6) Under per copy contract all consumables (toner, developer and drum cartridges), and all the genuine spares shall be supplied free of cost. No purchase order will be issued to get consumables. Service charges will not be paid for service calls.

7) Proper functioning of the machine should be ensured during the service period and no extra charges are to be levied.

THANKAM T A
District officer,
Kerala Public Service Commission,
District Office, Kollam.

Note: Details regarding the work and condition of the machine may be obtained from the District Officer, Kerala Public Service Commission, District Office, Corporation Building, Andamukkam, Kollam (0474-2743624) during the working hours.