



KERALA PUBLIC SERVICE COMMISSION

NOTIFICATION

No. DE 3-1/1/2025-KPSC

Dated : 25/04/2025

**DEPARTMENTAL EXAMINATION FOR FIRST GRADE DRAFTSMAN/ HEAD
DRAFTSMAN – APRIL 2025**

General Instructions to Candidates

Remittance of Examination Fee through e-payment only. Applications of Candidates who do not remit through e-payment facility before the last date of Application will be rejected (See Para 4)

- 1 Applications are invited from Draftsman in the Survey and Land Records Department for Admission to the Departmental Examination prescribed for them through Online only. Applications submitted through other means will be summarily rejected.
- 2 Before submitting applications candidates must register as per **One Time Registration** on the official website of the Kerala Public Service Commission – www.keralapsc.gov.in. While doing the registration candidates must upload a recent photo of prescribed size and the personal details such as Date of birth, address, designation & Official address etc. Then a user ID will be allotted. Candidates himself may choose the password and user ID. Candidates are responsible for the correctness of the information and secrecy of password. Before applying for the test, candidates must ensure correctness of the information in his/her profile. They must quote the user ID for further communication with the Commission. The application will be summarily rejected, if non-compliance with the notification is found during the processing of application.

Instructions regarding uploading the photo

- a) Photographs uploaded should be of colour / black and white taken after 31-12-2015. **The name of the candidate and the date of taking photograph should be printed at the bottom.** It should be without cap or goggles (Except those worn in adherence to religious custom). Uploading photograph should be 200 pixels height, 150 pixels width, not exceeding a file size of 30 kb, in jpg format. The face and shoulders should be clear, background should be white/light coloured, face centrally focused and eyes open and vivid.
- b) **Candidates shall download their Admission Ticket with photo through their profile. Candidates have to produce the attested Admission ticket at the time of examination. Otherwise they will not be allowed to attend the examination.**

- 3 The candidates for the examinations will have to satisfy all the conditions laid down in G.O. (P) No. 481/Public (Special) Department dated: 8.11.1963 and the amendments issued thereto.
- 4 **Examination Fee/Certificate Fee :**
 - a The examination fee prescribed is Rs. 160/- per paper vide GO (P) No.28/2019/Fin. dated 08/03/2019 and Certificate Fee is Rs. 210/-.
 - b An internet banking enabled bank account is required for e-payment.
 - c The applicant must ensure that Examination Fee/Certificate Fee due are remitted within the last date.
 - d The applicant must remit fees through the Make Payment (e-Payment) link in their profile before the last date. Payment by other means such as Treasury Chalan, Crossed Postal Order, e-Chalan etc will not be accepted.
 - e The applicant can note down the GR Number (Government Reference Number), generated during e-Payment, for transaction failure clarifications, if any.
 - f Fees, once remitted, will not be refunded/adjusted under any circumstances. Hence, before proceeding to e-Payment, the applicant must ensure that they have applied for the correct examinations, papers and certificates.
 - g Change in Head of Account is also not allowed, once the remittance is made, i.e, fees remitted under Certificate Fees cannot be converted as Examination Fees.
 - h However, changes in the papers/examination applied can be made till the last date of application.
 - i The certificate fee need not be remitted for those examinations, for which applied as per earlier notifications (January 2011 onwards) and the applicant had applied for the examinations in that term and the original Chalan had been verified.
 - j For those who applied as per earlier notifications prior to January 2011 and did not appear for any of the examinations in that term must remit the certificate fee through e-payment.
 - k In case of transaction failures, the applicant can clarify the status of their transaction from the Treasury/Bank concerned.
- 5 The syllabus of the examination, the maximum and the minimum marks required for a pass etc. are given below. Books will not be supplied from this office for reference in the examination hall.

- 6 The admission tickets of eligible candidates will be made available in their profiles. **Candidates can download Admission Ticket online by logging into their profile using their ID and password.**
- 7 **Candidates can make any changes in their application up to the last date of receipt of applications. Application will be admitted on the basis of the details and photos existing on the last date of receipt of application.**
- 8 **The candidates must produce their Admission Ticket at the time of examination and retain it after verification. In the Admission Ticket, the Head of the Department should examine the Signature, Name, Photograph (Scanned Image) and free chance claim (if eligible) of the candidate and should put tick mark in the columns properly if necessary. Otherwise the answer script will be invalidated. Candidates without Admission Ticket will not be permitted to attend the examination. Name, Office seal & designation seal of the attesting officer must be affixed in the admission ticket otherwise the candidates are not allowed to attend the examination.**
- 9 The date and time of exam will be intimated through mass media and the website of KPSC (www.keralapsc.gov.in). **No individual intimation will be served.**
- 10 Last date of receipt of application by online is **04.06.2025 at 12.00 Midnight.**
- 11 Applications with photos that is not as per para 2 (a) will be rejected and is non-appealable.

Sd/-
Secretary
Kerala Public Service Commission



KERALA PUBLIC SERVICE COMMISSION

NOTIFICATION

No. DE 3-1/1/2025-KPSC

Thiruvananthapuram

Dated : 25.04.2025

DEPARTMENTAL TEST FOR I GRADE DRAFTSMAN / HEAD DRAFTSMAN –

APRIL 2025

1) Applications are invited from Draftsman in the Survey and Land Records Department for admission to the I Grade Draftsman's and Head Draftsman's Test, introduced in G.O(MS)577/Revenue(E) Department dated 30-06-1965 as amended by G.O(Rt)568/82/RD dated 05-05-1982.

2) The test will be held according to the syllabus given in Annexure – 1 of the notification at convenient exam centers

3). Where test is prescribed as part of the probation or training of an officer (whether recruited direct or by transfer) or for the purpose of making him eligible for increment or for confirmation in any post, or for promotion to a higher post, or where it is prescribed as qualification necessary for an officer to continue in his post without penalty and where it has been newly imposed or persons already in service concerned when the test is prescribed, **no fee will be levied.** This concession will however, be limited to one chance for each test and from the second chance onwards fee will be levied subject to the following provisions.

“ Having applied for a test accordingly will be taken to mean that the candidate has already appeared for the test”.

NB:- (1) Government have clarified in G.O(MS) No. 166/76/PD dated 04-06-1976 that for the purpose of the concession allowed in the G.O(MS) No.336/68/PD dated 06-11-1968 has clarified in G.O(MS) No.29/75/PD dated 05-02-75 and G.O(MS) No.26/76/PD dated 25-01-76 higher post

means not only the immediate higher post, but any higher post coming in the line of promotion in the Department concerned.

- 4) The duration, maximum and minimum marks required for pass is furnished below:

Departmental Test for I Grade Draftsman

Paper	Duration	Maximum marks	Minimum marks Required for a pass
I	4 hours	100	40
II	2 hours	50	20

Departmental Test for Head Draftsman

Paper	Duration	Maximum marks	Minimum marks Required for a pass
III	3 hours	100	40

- 5) Only those who have passed Paper I and Paper II of the I Grade Draftsman Test are allowed to attend the Head Draftsman Test (Paper III).
- 6) The syllabus and books prescribed for the above examination is given in Annexure I of this notification.
- 7) The time table for the test and further instructions regarding the Test will be published in the official website / media in due course.

Sd/-
Secretary
Kerala Public Service Commission

ANNEXURE – 1

The Syllabus and books prescribed as per G.O(Rt)1845/81/RD dated 20-10-1981 and revised as per G.O(Rt) 568/82/PD dated 05-05-1992

FOR PROMOTION TO THE GRADE OF 1st GRADE DRAFTS MAN**PAPER I**

Subject	Name of Books
Computation and Mapping Higher Computation including Azimuth computation. Spherical to rectangular Co-ordinates, calculation for convergency solution of triangles, harmonization, organization and methods in drawing branch (without books)	Chamber's Mathematical Tables and Boileaus tables allowed in the Examination Hall. Portions covered by Kerala Survey Manuals subsequent instructions issued for the conduct of Survey and maintenance of Land Records Plane and Geodetic Surveying vol. I by late David Clerk, Glancy Manual. Scientific Calculator is allowed in the Examination Hall.

PAPER II

Subject	Name of Books
Kerala Survey and Boundaries Act and the Rules issued there under (with Books)	Kerala Survey Manual vol. I only

PAPER III**Head Draftsman's Test**

Subject	Name of Books
Boundary disputes, compilation of maps, map projection, preparation of negatives for colour printing and original for photo reduction (with books)	Kerala Survey manual Vol. I, II and III

- NB:-**
1. Only those who have passed Paper I and Paper II are allowed to appear for Paper III (Head Draftsman Test).
 2. Applicants of Head Draftsman Test must send the details of I Grade Draftsman Test that they have already passed, to the Joint Secretary, Departmental Test Wing, KPSC, Pattom Palace. P. O., TVPM - 4 within 15 days from the date of Notification.

Sd/-
Secretary
Kerala Public Service Commission