FOURTH NCA NOTIFICATION

Applications are invited online only by One Time Registration facility, exclusively from qualified Ex-servicemen belonging to Scheduled Caste reservation group of community of Kerala State for NCA recruitment for the under mentioned post in the following District. As in the absence of Scheduled Caste candidates, candidates belonging to Scheduled Tribe will be considered, they shall also apply for the post.

1. Department : N.C.C./SAINIK WELFARE
2. Name of post : L.D. Typist
3. Scale of pay : ₹ 19,000 – 43600/-
4. Number of vacancies : <u>District wise</u>

   Thiruvananthapuram-SC – 1 (One)

This is the fourth NCA Notification due to the paucity of qualified candidates belonging to Scheduled Caste community for the above mentioned post notified as first, second and third NCA Notifications in the following category numbers.

Name of District	I NCA Notification		II NCA Notification		III NCA Notification	
Thiruvananthapuram	381/10	30/11/2010	447/13	15.11.2013	605/15	29.12.2015

Note:-

(i) Applications submitted by candidates belonging to the communities other than those notified will summarily be rejected. No rejection memo will be issued. In the absence of Scheduled Caste candidates, candidates belonging to Scheduled Tribe will be considered.

(ii) Ranked list prepared and published in pursuance of this notification shall remain in force until candidates are advised and appointed against the N.C.A. turns identified as unfilled during the currency of the Ranked list published for the post on the following date in the following district.

Name of District	Date of publication of Ranked List	Category No.
Thiruvananthapuram	27/01/2010	24/2007

(iii) The selection in pursuance of this notification will be made on Revenue District basis, subject to the special conditions laid down in GO(MS) No. 154/71/PD dated, 27.5.1971. A candidate advised for appointment in one Revenue district from the ranked list prepared is not eligible for transfer to another district unless he/she completes 5years continuous service from the date of commencement of service in the former District. Even if transfer is allowed after 5 years, it will be subject to the rules in GO (P) No 36/91/P&ARD, dated 02.12.1991. Candidates

already in Government Service holding the same post in any one district are prohibited from applying in response to this notification.

(iv) Candidates will be advised from the Ranked list for appointment against the Headquarters vacancies also. Such candidates will be eligible for transfer to another district as per the terms and conditions in G.O.(MS) 442/80/GAD dated 26/09/1980.As selection to this post is exclusively made for Ex-Servicemen, candidates advised subsequently for appointment from a particular district will not be eligible for Inter-departmental transfer as per G.O.(P) 51/90/P&ARD, dated 22/11/1990.

(v) More than one applications shall not be submitted in response to this notification. If applications are submitted in violation to the above direction, and if the candidate is selected, his/her name will be removed from the ranked lists and disciplinary action will be taken against him/her.

5. Method of appointment : Direct Recruitment
(From ex-servicemen of Scheduled Caste reservation group of community only).
In the absence of Scheduled Caste candidates, candidates belonging to Scheduled Tribe will also be considered.

6. Age limit : 18 – 50. Candidates born between 02/01/1967 and 01/01/1999 (Including both dates) only are eligible to apply for the post. (Including the period of Military Service and also subject to the eligibility of age relaxation to the Ex-servicemen)

Note:-

(i) Relaxation in upper age limit will not be allowed to this post.

(ii) Attested true copies of the military discharge certificates should be produced as and when called for by the Commission.

(iii) Candidates who are selected for appointment as per this notification should not have completed 56 years of age while joining duty.

7. Qualifications:

1 Pass in SSLC or its equivalent.

2 Lower Grade Certificate in Typewriting Malayalam (KGTE).

3 Lower Grade Certificate in Typewriting English (KGTE) and Computer Word Processing or its equivalent (IMC Certificate in Typewriting will not be accepted). Those who have passed KGTE Typewriting English (Lower) before January 2002 should produce separate certificate in Computer Word Processing or its equivalent.

Note:-

i) Certificate in Computer Word Processing issued by Central/State Government

Department/Agencies/Societies/Universities after successfully completing course of study not less than three months duration is considered as equivalent to KGTE Computer Word Processing.

ii) Malayalam Typewriting lower is not compulsory for the Ex-servicemen for applying to the post of Typist in the Government service. But if they are selected, the above qualification should be acquired before completing probation.

(iii) Service as Clerk/Writer in the Defence forces as detailed in notes below for not less than 15 years will be deemed as sufficient qualification for the post. If selected, they have to pass Malayalam Typewriting (Lower) before completing probation.

iv) Ex-servicemen with service as Clerk (General duties) Clerk (Staff duties) Clerk (A.O.C) and personal Assistants in the Army, Writers in the Navy and Clerks (General duties) in the Air Force, who were under the Category "Class I" or those who served 15 years in the Clerical cadre in the Defence Forces will be treated as eligible to apply for this post. (G.O(P) 143/77/GAD dated 18.5.1977, G.O(P) No. 35/79/GAD dated 6.1.1979, G.O. (P) No.143/86/GAD dated 30/04/1986). If selected, they have to pass Malayalam Typewriting (Lower) before completing probation. The service period of 15 years which makes one qualified for the post, will not be considered for the award of weightage marks.

v) Subject to the conditions laid down in GO(P) NO. 139/77/GAD dated 11/05/77, linguistic minority candidates whose first language for SSLC examination is a language other than Malayalam may apply to this post even if they do not possess Malayalam Typewriting (Lower) qualification. If selected, they have to acquire Malayalam Typewriting (Lower) qualification before completion probation.

vi) Certificates obtained from Government alone will be accepted as proof of Typewriting qualification(Certificates obtained from the Typewriting Institute will not be accepted)

vii) KS&SSR Part II Rule 10 a (ii) is applicable for selection to this post.

8.   Address to which applications are to be sent:-   www.keralapsc.gov.in

9.   **Method of submitting applications:-**

Candidates must register as per " ONE TIME REGISTRATION" with the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' before applying for the post. Candidates who have registered can apply by logging in to their profile using their User-ID and password. Candidates must click on the `Apply Now' button of the respective posts in the Notification Link to applying for a post. The photograph uploaded should be one taken after 31/12/2010. Name of the candidate and the date of taking photograph should be printed at the bottom portion. The photograph once uploaded meeting all requirements shall valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs.   No application fee is required. Candidates shall take a printout of the application by clicking the link Registration Card in their profile.   Candidates are responsible for   the   correctness   of   the   personal   information and secrecy of password. Before the final submission of the application on the profile, candidates must ensure the correctness of the information on their profile.   They must quote their   User-ID for further communication with the Commission.   Application submitted is provisional and cannot be deleted or altered after submission. The Application   will be summarily rejected if

noncompliance with the notification is found in due course of processing. Documents to prove Qualification, experience, Community, age etc. have to be produced as and when called for. **Candidates who have AADHAAR card should add AADHAAR card as I.D. Proof in their profile.**

10. **Last date of receipt of applications :-06-12-2017 Wednesday upto 12 midnight.**

11. If a Written Test/OMR Test/Online Examination is conducted as a part of the selection Admission Tickets of eligible candidates will be made available in their profile for One Time Registration and the date of downloading will be included in the Examination Calender. Candidates can download Admission Ticket for 15 days from this date. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination.

   (For details, please see the General Conditions given below as Part II of the notification).

SAJU GEORGE,
SECRETARY,
KERALA PUBLIC SERVICE COMMISSION.